2020 Conditions and Procedures
Plan to Correct
for Continuing Accreditation

University of Houston
Hines College of Architecture and Design

Degree: Bachelor of Architecture [B. Arch.]

Degree: Master of Architecture [M. Arch.]

Date: 29 June 2023

NAAB

National
Architectural
Accrediting
Board, Inc.

NAAB

Plan to Correct
(2020 Procedures)

Institution	University of Houston
Name of Academic Unit	Hines College of Architecture and Design

Degree(s) *(check all that apply)*
 Track(s) *(Please include all tracks offered by the program under the respective degree, including total number of credits. Examples:*
 150 semester undergraduate credit hours
 Undergraduate degree with architecture major + 60 graduate semester credit hours
 Undergraduate degree with non-architecture major + 90 graduate semester credit hours)
	☒ Bachelor of Architecture
	    Track: *160 semester undergraduate credit hours*
	
	 ☒ Master of Architecture
	
	 Track: *Undergraduate degree with architecture major + 60 graduate semester credit hours*
	
	 Track: *Undergraduate degree with non-architecture major + 99 graduate semester credit hours*
	
	 ☐ Doctor of Architecture
	    Track:
	    Track:

Year of Previous Visit	2022
Current Term of Accreditation *(refer to most recent decision letter)*	Continuing Accreditation (Eight-Year Term with a Plan to Correct)
Program Administrator	Dietmar Froehlich, Ph.D., R.A. Associate Dean
Chief Administrator for the academic unit in which the program is located *(e.g., dean or department chair)*	Patricia Belton Oliver, FAIA, ACSA Distinguished Professor Dean
Chief Academic Officer of the Institution	Diane Z. Chase, Ph.D. SVP for Academic Affairs and Provost
President of the Institution	Renu Khator, Ph.D. President
Individual submitting the APR	Dietmar Froehlich, Ph.D.
Name and Email Address of Individual to Whom Questions Should Be Directed	Dietmar Froehlich, Ph.D. dfroehlich@uh.edu

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INSTRUCTIONS AND TEMPLATE GUIDELINES

A Plan to Correct is required in cases when the NAAB board determines that the program is not in compliance with one or more of the Conditions for Accreditation, either at the time continuing accreditation is granted or as a result of a Special Report review. Programs with a Plan to Correct will have two years to demonstrate compliance with Conditions for Accreditation noted to be out of compliance. Programs submitting a Plan to Correct will be required to provide a narrative response with supporting documentation and evidence of compliance for each Condition noted to be out of compliance.

Review of the Process. The Accreditation Review Committee (ARC) reviewers will make one of the following recommendations to be acted upon by the board:

- In the event a program has demonstrated compliance with all the Conditions for Accreditation previously noted to be out of compliance, accept the Plan to Correct and approve the program for the remainder of the term of accreditation.
- In the event a program has not demonstrated compliance with the Conditions for Accreditation previously noted to be out of compliance, defer action and require a revised Plan to Correct to address all remaining areas of non-compliance. (Submission timelines are December 15 and June 30.)
- In the event a program's Plan to Correct does not demonstrate compliance with Conditions for Accreditation within two years, continue the Plan to Correct, place the program on notice for a period not to exceed one (1) year, and inform the institution's Chief Academic Officer.
- In the event a program's Plan to Correct does not demonstrate compliance with Conditions for Accreditation within one (1) year of notice, place the program on probation for a period not to exceed one (1) year, require a focused visit on remaining areas of noncompliance within six months, and inform the institution's Chief Academic Officer. All accreditation decisions to place a program on probation will be made public on the NAAB website.

Decisions by the NAAB board regarding the program's Plan to Correct are not subject to reconsideration or appeal.

Instructions
1. Type all responses in the designated text areas. Add additional rows as needed to include all conditions not met.
2. Reports must be submitted as a single PDF following the template format.

Deadline and Submission
Programs determined to be out of compliance with one or more Conditions for Accreditation identified at the spring board meeting will be required to submit a Plan to Correct on or before December 15 of the same year.

Programs determined to be out of compliance with one or more Conditions for Accreditation identified at the fall board meeting will be required to submit a Plan to Correct on or before June 30 of the following year.

Programs that fail to submit a Plan to Correct by the deadline will be placed on Administrative Probation, after notice.

All Plans to Correct should be sent to accreditation@naab.org on or before the appropriate deadline.

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Plan to Correct Form

Conditions Not Met *List the number and title of each condition that must be addressed in the Plan to Correct.*	Corrective Actions *Provide a narrative describing the corrective actions that have been taken and those that are planned but not yet implemented. For all actions taken, provide supporting evidence as described under the relevant Condition in the 2020 Conditions and 2020 Guidelines for the Accreditation Process.*	Timeline *List the timeline for all corrective actions, including actual or planned start and completion dates.*
PC.7 Learning and Teaching Culture	**Program Narrative:** B.ARCH. M.ARCH. Step 1: **College Culture Statement:** New Task force [faculty, staff, students] had been formed and had met to evaluate and work on the adjustment of the document last revised in Summer 2022. Once the newly revised Bylaws are approved by the Provost, the College Culture Task Force will have been transformed into a Subcommittee of the Steering Committee. Step 2: Document has been revised and will be presented to faculty/staff, students [STUCO/full student body] for review and comments/approval Step 3: Faculty was and will be asked to address document in first classes of fall and spring and have students acknowledge it by signing the document. Document is part of syllabus, and posted on the CoAD website. Faculty/staff/students sign acknowledgement at beginning of semester. Step 1: **Rubrics**: Rubrics for the effectiveness of the Teaching and Learning Culture to be developed by College Culture Task Force and subsequently included in every course assessment and academic interaction, College Culture Committee will evaluate yearly. This Fall 2023, a dedicated task force/working group from both the BARCH and MARCH faculty will focus on the development of rubrics for a deepening understanding of the effectiveness of the Teaching and Learning Culture. Building on the current course assessments, these will expand to develop an annual	Timeline Start: Spring 23 Completed at the end of Spring Semester 2023 – repeat every AY. Presentation to faculty/staff/students at beginning of Fall Semester 23 [early September] – repeat yearly Start: Fall 2022 Repeats each semester Start: Summer 23 / Completion Fall 23 – update annually

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	survey to all faculty, students, administration, and staff about the programs fostering/encouraging a positive and respective environment. This will then be the topic of discussion in a joint Graduate Committee and Undergraduate Architecture Committee meeting to reflect, identify outcomes from this survey and followed up by implementing changes in modified teaching methods and our course content. Step 2: **Survey**: to be developed and distributed to faculty; after distribution of document in Fall 23 survey will be launched. **Link to Supporting Evidence:** *Material documents developments regarding specific issues over the last year as well through meeting minutes, emails, etc.* Plan to Correct	Start: Summer 2023; completion Fall 2023; yearly update
PC.8 Social Equity and Inclusion`	**Program Narrative:** B.ARCH. M.ARCH. Step 1: **Diversification of Faculty**: Continuation of consultation with the UH office of Faculty Engagement and Development; assists in scouting prospects. Step 2: Increase of advertising positions inter/nationally. Step 1: **Diversification of Curriculum**: UGC/GRC The MARCH curriculum is overseen by the Graduate Committee which includes all coordinators and faculty teaching in the graduate program. Due to the intimate size, equal agency is given to all faculty and student body representatives. The Graduate Committee meets periodically across the academic year with	Start: Spring 22 Completion Fall 24 - ongoing Start: Spring/Summer 22 Completion Fall 24 - ongoing

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	dedicated meetings to be self-reflective and focused on specific issues. Engaging student and faculty feedback as the originating source of issues and responses, collective discussions are held and through dedicated working groups (task forces) proposals are developed for how to implement them. These are brought back to the collective for feedback, votes of support and then implementation. This is a cyclical and recursive process that perpetually revisits, examines, and improves the curriculum and degree program. The BARCH curriculum is overseen by the Undergraduate Architecture Committee which includes all coordinators teaching in the undergraduate program. The Undergraduate Architecture Committee meets periodically across the academic year with dedicated meetings to be self-reflective and focused on specific issues. Engaging student and faculty feedback as the originating source of issues and responses, collective discussions are held and through dedicated working groups (task forces) proposals are developed for how to implement them. These are brought back to the collective for feedback, votes of support and then implementation. This is a cyclical and recursive process that perpetually revisits, examines, and improves the curriculum and degree program. The Undergraduate Committee and the Graduate Committee evaluate and assess curricula on a regular basis [after each semester]. The diversification of the curricula of the UG and GR programs has been initiated in the Fall Semester 2022 and will continue in the coming semesters. The introduction of various Design Media courses in short and long sessions of the semester spans across Architecture, Interior Architecture and Industrial Design as all new courses can be taken by any student enrolled in these programs, UG and GR students alike. Introductory, intermediate, and advanced Design Media courses have been introduced. Topics in Design Media, in Design History, in Design Practice and in Design Technology are offered as 1, 2 or 3 CRH courses, during regular and/or short sessions for ARCH/INAR/INDS, both as UG and GR sections.	Start: Spring/summer 22 / completion Fall 24; ongoing process each AY Start: Summer 22 Completion Fall 24 - ongoing

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	Core courses and electives in the GRAD/M.ARCH program have been realigned to increase diverse topics and opportunities to enroll in these courses. Design media courses added/interdisc. Intros, versions, ARCH/INAR/INDS GRAD – core/vs elective Step 2: Analysis of courses and adjustments / new courses where necessary. Each of the Directors and Coordinators is tasked with completing a comprehensive study of existing courses, identifying priority areas for new courses, and developing recommendations. These issues are collectively discussed in the Graduate Committee which includes all coordinators and faculty teaching in the graduate program. Due to the intimate size, equal agency is given to all faculty and student body representatives. The Graduate Committee meets periodically across the academic year with dedicated meetings to be self-reflective and focused on specific issues. Engaging student and faculty curricular feedback as the originating source of issues and responses, collective discussions are held and through dedicated working groups (task forces) proposals are developed for how to implement them. These are brought back to the collective for feedback, votes of support and then implementation. This is a cyclical and recursive process that perpetually revisits, examines, and improves the curriculum and degree program. Step 1: **Implementation of DEITF recommendations**: College Culture Subcommittee / DEI committee tasks will be moved to Steering Committee; in progress needs Faculty and Provost's approval for changing the Bylaws – see state definition/summary of SB 17. The agenda of the former DEI Task Force/Committee has been integrated into the new version of the Bylaws and DEI issues have become part of the Steering Committee's responsibility – it is now the College Culture Committee, a sub-committee of the	Start: Fall 22 Completion Fall 24 - ongoing Start: Spring 2023 Completion Fall 2023 -

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	Steering Committee that will be responsible for the annual evaluation and revision if necessary. They will also review and assess the success of the implementation of the content and goals into the curriculum and day-to-day business of the college. The new bylaws have been voted on by the faculty [2 May 2023, 95% approval] and now have to get the approval of the Provost's Office before they can go into effect.	
	This Fall 2023, a dedicated task force/working group from both the BARCH and MARCH faculty will develop a curriculum strategic plan for the integration of diversity, equity, and inclusion. They will analyze existing courses and how they contribute to this curricular responsibility and will develop a specific plan to integrate issues of race, equity, inclusion, and social justice in courses in the BARCH and MARCH curricula. This will be presented through faculty discussions and implemented as an outcome of those conversations.	Start: Fall 2023 Completion: Spring 2024 - ongoing/yearly
	Step2: Parallel to Step 1 Continuation of implementation of recommendations according to priority and feasibility	Start: Spring 2023 Completion Spring 2024 – ongoing /yearly
	TT Faculty hired 2022: Interior Architecture – 2 TT Assistant Prof. / Female Industrial Design – 1 TT Assistant Prof. / Female Architecture – 1 TT Assistant Professor / Female Adjunct Faculty diversity increased **Link to Supporting Evidence:** *Material documents developments regarding specific issues over the last year as well through meeting minutes, emails, etc.* Plan to Correct	Start: Spring 2022 - Ongoing as faculty lines become available

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SC.5 Design Synthesis	**Program Narrative:** B. ARCH. The ARCH 4510 Integrated Architectural Solutions faculty teaching team under the direction of the Comprehensive Level coordinator will specify in the common syllabi the specific evidence of measurable environmental impacts of design decisions required of each student. Student work will continue to be evaluated using established rubrics at midsemester and at the end of the semester. The evidence was defined during summer 2022 and completed by August 2022 in order to be specified in the syllabi for fall 2022 ARCH 4510 classes. The ARCH 4510 Integrated Architectural Solutions faculty teaching team is evaluating the data from the fall 2022 benchmarks and assessment outcomes to improve the assessed performance of the students for the fall 2023 classes. **Link to Supporting Evidence:** [Plan to Correct](#) M. ARCH. The ARCH 6604 Integration / Synthesis studio faculty, under the direction of the Integration Level II coordinator will highlight in the common syllabi the specific evidence of measurable environmental impacts of design decisions required of each student. We have and will continue to demonstrate this integration within the design project itself. Student work will continue to be evaluated using established rubrics at midsemester and at the end of the semester. The evidence was defined during summer 2022 and completed by August 2022 in order to be specified in the syllabi for Fall 2022 ARCH 6603 and Spring 2023 ARCH 6604. Based on evaluations, revise approach to Design Synthesis for Fall 2023 / Spring 2024. **Link to Supporting Evidence:** [Plan to Correct](#)	Start: Summer 2022; Completion Fall 2022 Repeat the process for Fall 2023/Spring 2024 and 2024 / Spring 2025. Submit new results to NAAB Spring 2025 Repeat the process for Fall 2024 / Spring 2025. Submit new results to NAAB Spring 2025. Start: Summer 2022; Completion Fall 2022 Repeat the process for Fall 2023/Spring 2024 and 2024 / Spring 2025. Submit new results to NAAB Spring 2025 Repeat the process for Fall 2024 / Spring 2025. Submit new results to NAAB Spring 2025.

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SC.6 Building Integration	**Program Narrative:** B. ARCH. The ARCH 4510 Integrated Architectural Solutions faculty teaching team under the direction of the Comprehensive Level coordinator will specify in the common syllabi the specific evidence of measurable environmental impacts of design decisions required of each student. Student work will continue to be evaluated using established rubrics at midsemester and at the end of the semester. The evidence was defined during summer 2022 and completed by August 2022 in order to be specified in the syllabi for fall 2022 ARCH 4510 classes. The ARCH 4510 Integrated Architectural Solutions faculty teaching team is evaluating the data from the fall 2022 benchmarks and assessment outcomes to improve the assessed performance of the students for the fall 2023 classes. **Link to Supporting Evidence:** [Plan to Correct](#) M. ARCH. Integration / Synthesis studio faculty, under the direction of the Integration Level II coordinator will highlight in the common syllabi the specific evidence of measurable environmental impacts of design decisions required of each student. We have and will continue to demonstrate this integration within the design project itself. Student work will continue to be evaluated using established rubrics at midsemester and at the end of the semester. The evidence was defined during summer 2022 and completed by August 2022 in order to be specified in the syllabi for Fall 2022 ARCH 6603 and Spring 2023 ARCH 6604. Based on evaluations, revise approach to Design Synthesis for Fall 2023 / Spring 2024. **Link to Supporting Evidence:** [Plan to Correct](#)	Start: Summer 2022; Completion Fall 2022 Repeat the process for Fall 2023/Spring 2024 and Fall 2024 / Spring 2025. Submit new results to NAAB Spring 2025 Repeat the process for Fall 2024 / Spring 2025. Submit new results to NAAB Spring 2025. Start: Fall 2022; Completion Spring 2023 Repeat the process for Fall 2023/Spring 2024 and Fall 2024 / Spring 2025. Submit new results to NAAB Spring 2025 Repeat the process for Fall 2024/Spring 2025. Submit new results to NAAB Spring 2025.

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5.6 Physical Resources	**Program Narrative:** B.ARCH. M.ARCH. Step 1: **Enrollment** will be reduced in the years to come. Compared to Fall 2021, enrollment has been reduced for Fall 22 for Undergraduates by about one third. Step 2: Enrollment numbers for Fall 23 and 24 are targeted to stay at the level of Fall 22 or lower, if necessary, thus reducing floor occupancy and improving the space distribution for studios. Step 1: **Acoustics:** Noise level has been assessed [see Environmental Course report Sp2023] and remedies sought, physical separation of studios, staggered scheduling has been implemented to optimize situation Where possible, a staggered scheduling of the studios [ARCH 1500/1501 in the morning for example, MoWeFr and TuTh alternating sessions for other studios]. The physical separation of studios, such as scheduling same time studios on different floors has been successful in reducing noise levels as well. Noise and temperature levels have been recorded as part of the GR Environmental Course and will be used to determine further actions; the data will be used to make a case to the upper administration that physical/architectural adaptations are necessary to reduce noise and temperature inconsistencies across the studio floors. Step 1: **Studio Space:** Distribution of desks has been reassessed and adjusted. Staggered studio times implemented already; "hot-desks" as a possible [temporary] solution. Every student has a desk. Additional 70 tables/desks with chairs were acquired in summer 2021; additional 30 chairs were purchased	**Timeline:** Start April 22 Completion August 22. Start: January 23 Completion August 24. Start: July 22 Completion Spring 24/Fall 2024 Start: July 22 / completion of adjustment Spring 23/Fall 23 - ongoing/yearly Start: Fall 22 / ongoing event, no end date or "completion"

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	in summer 2022. Additional stools were also placed in the studios. Enrollment for undergraduates has been limited for Fall 22. It has been reduced by about one third compared to the previous year. The new locker situation since fall 2021produced a gain of 2,000 sqft in studio space -reviewed and approved by the Fire Marshal.	
	Step 2: Additional space in new/planned architecture building [CRAFT Lab] across from original building will be available in 2024	Start: 24/25 / completion projected for 25/26
	Step 1: **Security:** UHPD will be asked to hold active shooter seminars regularly, once a semester. https://www.uh.edu/police/safety-security/active-shooter/	Start: Fall 2023 - ongoing
	Step 2: **Security**: UH will be asked to install more security cameras. Workorders for cameras covering the atrium floor and the stairways/elevator entries have been issued. UHPD officers asked to [check request] check the building more often during after-hours; monitors planned on all floors and the Keeland Design Lab for emergency announcements.	Start: Fall 23 for cameras / ongoing Fall 22 for UHPD walk throughs / ongoing Start: Fall 23 for cameras / ongoing
	Step 3: **Building access:** All colleges have daytime access. After-hours access to the CoAD building is only via swipe-card. Building locked for non-swipe-card owners [students, faculty staff of COAD] over the weekends and from 7 pm until 7 am.	Start: Fall 22 / completion Fall 22
	Step 4: Students are continuously advised to lock up their valuables and not leave them on the desks as their responsibility in an open access building. To be reiterated each semester.	Start: Fall 22 / Completion: Fall 22 – ongoing

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	In addition to larger storage areas, over 600 lockers are available for students.	
	Step 1: **Communication**: Administration discussed and discusses on a regular schedule [weekly, monthly] with staff/faculty how to improve communications and then implement changes.	Start: Summer 22 / Completion: ongoing, to be reassessed continuously
	Completed initiatives include: townhalls, prospectus, weekly bulletins, monthly newsletter, quarterly magazine, strategic planning meetings and open house, jury week, social media announcements	
	Step 1: **Printing:** Faculty are regularly advised to reduce printing as much as possible and rely on electronic presentation whenever possible. Continuing investment into large monitors to assist in reviews, reservation system for monitors, pin-up walls and fabrication labs	Start: Fall 22 / Completion: Spring 23
	Step 1: **Software:** Software availability and use is re-evaluated annually.	Start: Summer 22/ completion Spring 23 / ongoing
	Step 2: **Software** is updated regularly, and additional licenses bought as necessary.	Start: Fall 22 / completion Summer 23 - ongoing
	Link to Supporting Evidence: *Material documents developments regarding specific issues over the last year as well through meeting minutes, emails, etc.* Plan to Correct	