

**UH College of Liberal Arts and Social Sciences - Transmittal Request Form**  
 Please complete form and return to Denise McGuire, CLASS Research Liaison Officer at [dmcguire@uh.edu](mailto:dmcguire@uh.edu)

Sponsor Name & Solicitation Number (or link)	
<b>PROPOSAL DUE DATE and LEAD Institution:</b>	
Proposal Title:	
Proposed Project performance period: (specific dates)	
Sponsor Contact Information (name, email, phone no.):	
UH Principal Investigators (PI) (include Department indirect cost and Intellectual credit split percentages)	
UH Co - PI's / Include Department indirect costs and intellectual credit split percentages:	
Subawards (if applicable) and administrative contact:	
Indirect cost rate / overhead rate	_____ %
Cost share required? (Approval received?)	NO _____ YES _____
Does Export Controls apply to grant / contract:	NO _____ YES _____
Does the proposal include sustainability research?	NO _____ YES _____
Is the proposal related to cancer? Is the proposal related to energy? Does the proposal have a Community Advancement component?	NO _____ YES _____ NO _____ YES _____ NO _____ YES _____
What UH building(s) will the project be performed in? (if more than one - which is the primary)	
<b>COMPLIANCE:</b>  Are the following involved and if so, please provide the application status and approval / submission date .  Other relevant Information:	Biohazards            NO _____ YES _____ Radiation Safety    NO _____ YES _____ Select Agents        NO _____ YES _____ Animals                NO _____ YES _____ Human Subjects      NO _____ YES _____
Does the project involve sustainable research?	NO _____ YES _____
Is the project related to population health?	NO _____ YES _____
Is there any financial conflict of interest that exists for you or any key personal?	NO _____ YES _____
Is there any proprietary information included in this proposal?	NO _____ YES _____
Is there any background technology being used?	NO _____ YES _____
<b>Select Research Classification (Basic, Applied or Development):</b> <i>Basic research</i> – Research undertaken primarily to acquire new knowledge without any particular application or use in mind. <i>Applied research</i> – Research conducted to gain the knowledge or understanding to meet a specific, recognized need. <i>Development</i> – The systematic use of the knowledge or understanding gained from research directed toward the production of useful materials, devices, systems, or methods, including the design and development of prototypes and processes.	Basic _____ Applied _____ Development _____
<b>BUDGET:</b> <a href="#">DOR Budget Template</a>	Provide budget requirements in a SEPARATE EMAIL. Use the <b>DOR budget template</b> as a guide for line items to include.