Texas Higher Education
COORDINATING BOARD

Financial Aid Database (FAD) Report Manual (FY 2023) 2022-2023

Revised September 2023

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Financial Aid Database (FAD) Overview

Purpose

The purpose of the **Financial Aid Database (FAD) Report** is to collect data used by the Texas Higher Education Coordinating Board (THECB) to produce an annual statewide **Financial Aid Report**, determine state aid program allocations, conduct compliance monitoring, and generate additional statewide and institutional reports. The FAD Report provides the state with a means of measuring and analyzing the funding resources available to students attending public and private/independent institutions of higher education in Texas.

Reporting Cycle Dates^{Revised}

Reporting Cycle	First Day to Submit	Deadline to Submit Initial FAD File*	Deadline to Validate or Certify FAD file	Submission Requirements
First	~~March 9, 2023~~	~~March 24, 2023~~	~~April 17, 2023~~	~~Deadline to validate student data.~~ **Canceled**
Second	June 7, 2023	June 23, 2023	Aug. 14, 2023	Deadline to validate student data.
Third	Sept. 20, 2023	Oct. 16, 2023	Nov. 13, 2023	Deadline to reconcile state program totals and certify student data.

To ensure FAD files are validated/certified in a timely manner, institutions are required to submit their initial FAD file by the deadline listed.

Institutions are required to submit a comprehensive FAD Report three times a year. The first two report cycles require a *validation* of data, and the third report cycle requires *certification*.

File Format

The file must be submitted in a **Fixed-Length** (also known as Fixed-Width) text format. Below are the alignment standards for the following position types:

- **Numeric Positions** are right justified.
- **Alphanumeric Positions** are left justified.
- **Blank Positions** are left justified.

> 🛑 **STOP:** Files submitted in a tab-delimited text or CSV *(comma separated values)* format **cannot** be accepted. All files **must** be submitted in a Fixed-Length text format.

New File Process Flow

Each of the steps below have additional instructions on pages 5-12 on the manual.

Access CBPass Portal → Upload File → Check Submission Status → Review Reports → Submit Justifications (Overrides) *If Applicable* → Complete Validation/ Certification

Access CBPass Portal^{Revised}

All FAD Report files must be submitted using the [CBPASS](#) **Data Submission Portal.**

> ⚠️ **ALERT: Requesting Access to the Data Submission Portal**
>
> The Director of Financial Aid or the authorized Reporting Official will be given access by the THECB to the portal; requests for additional Reporting Officials or users must be sent to UserAccess@highered.texas.gov. **Only one additional user can be granted access to the Data Submission Portal at this time.**
>
> **Requests must contain the following information:**
> Name:
> Title:
> Phone Number:
> Email:

Upload File

Step 1. Select **Submit Report** from the Reports drop-down menu to open the **Submit Report** page.

Step 2. Use the **Browse** button to select the applicable text file and click **Upload File.**
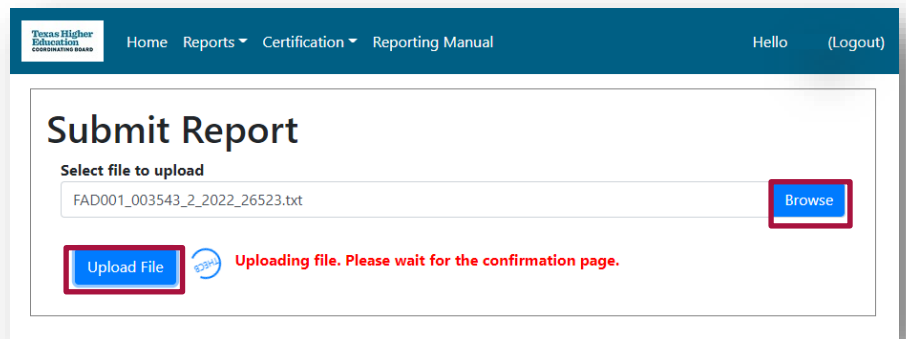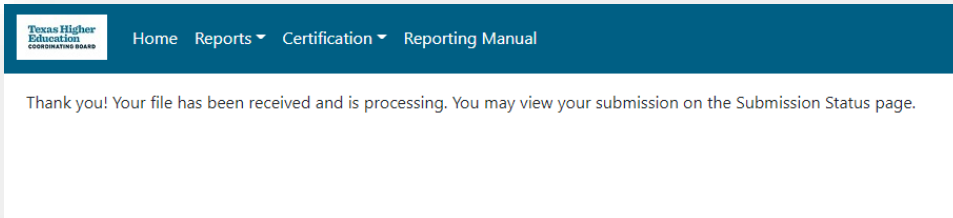
Once the submission is uploaded successfully, a confirmation message will appear.

> ⚠ **ALERT:** Issues identified in the file will display an upload error message (see examples below). If an error occurs, correct the issue and re-upload the file.
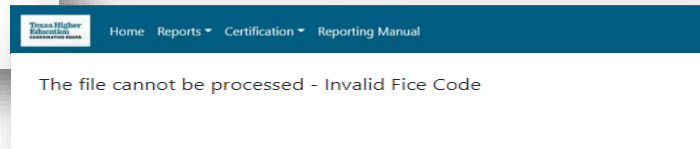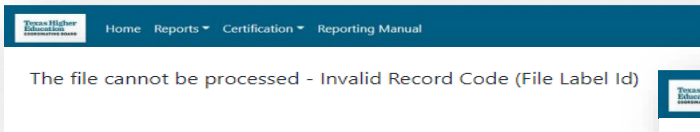
Check Submission Status

From the Reports drop-down menu, select **Submission Status**.
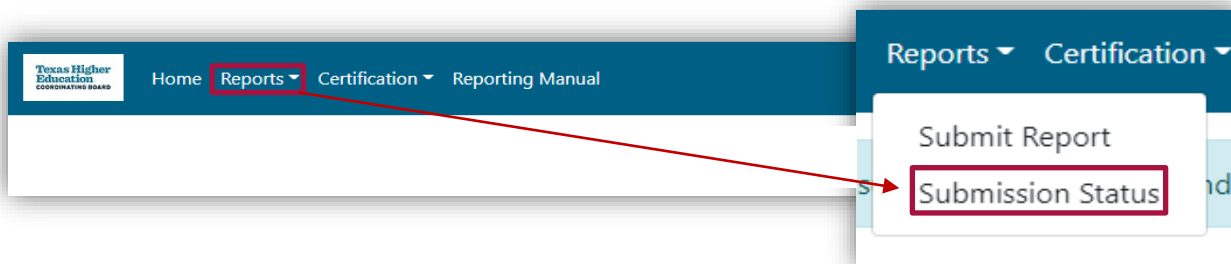
To view submissions, select the values from each category, and click **Get Submission Status** to generate a table of results.

Table Features

- **View Report** (column) - the report number is a unique identifier assigned to each file uploaded.
- **Input File** (column) - click Download to see applicable file submitted
- **Sort** (function) - use the arrows for each column to sort the table
- **Search** (function) - find reports that have been uploaded
- **Status** (column) - provides the current progress of the uploaded file

Review Reports

Reports can be downloaded on the **Submission Status** page by clicking the link in the **View Report** column.

The following **Reports** are generated each time a file is submitted.

- o **Edit Report** (ECR)- Includes the following:
  - ▪ Edit Summary
  - ▪ Error Report
  - ▪ Warning/Questionable Report
- o **Reconciliation Report** (Recon)
- o **Program Comparison Report** (PCR)
- o **Unmatched SSN Report** (SSN) - Cycle 3 Only

NOTE: For additional information, refer to the **Generated Reports and Notifications** section.

Submit Justifications (Overrides)

The justifications feature in the submission portal allows institutions to send override explanations for all report errors simultaneously without sending individual emails. Any errors that **do not** require a justification (override) must first be cleared in the file.

> ⚠️ **ALERT:** Institutions will request to validate/certify the file as part of the justification process if overrides for errors are needed.

Step 1. To submit justifications (overrides), select Request to Certify from the Certification drop-down menu on the toolbar.
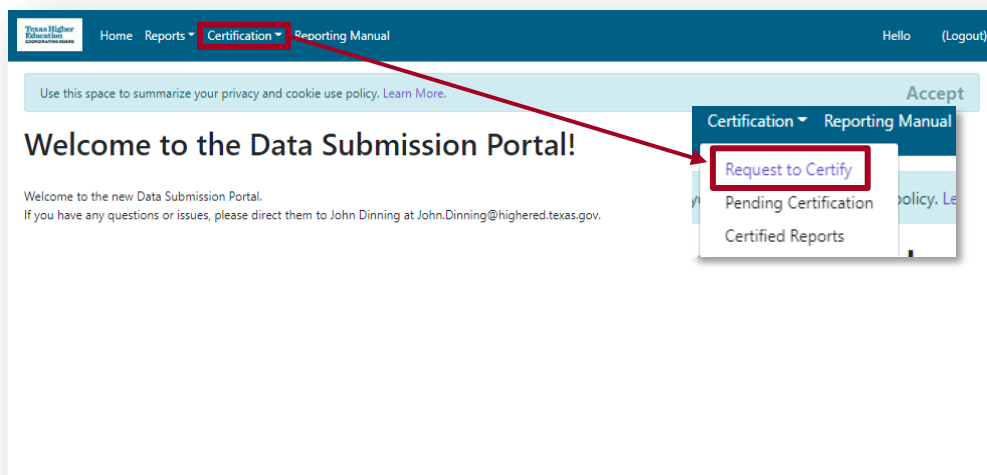
Step 2. In the **Certifiable Reports** table, click the **Request Certification** button in the **Justification** column for the applicable report.
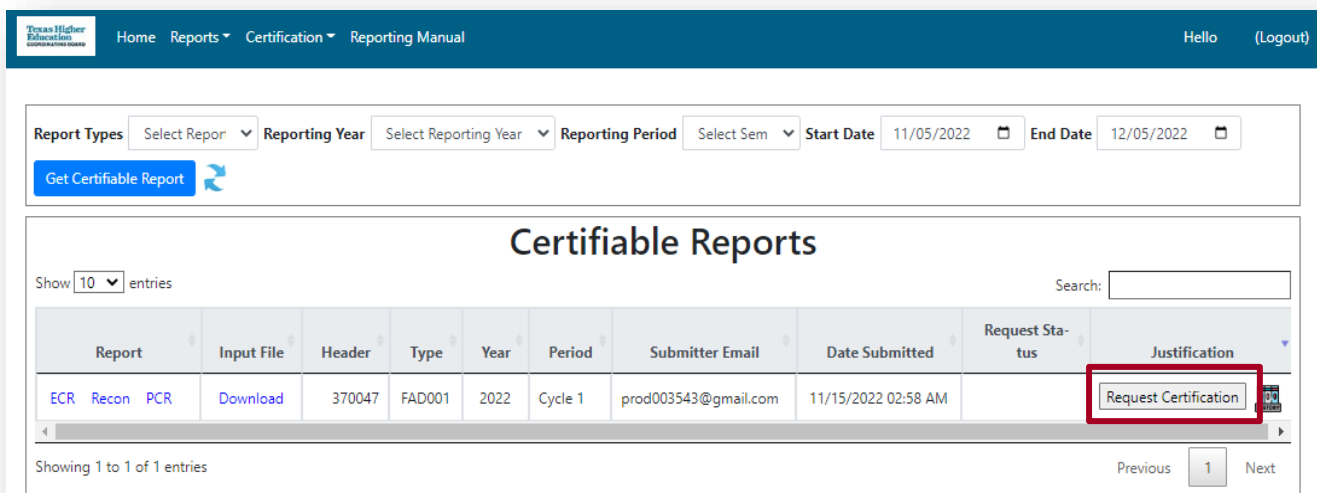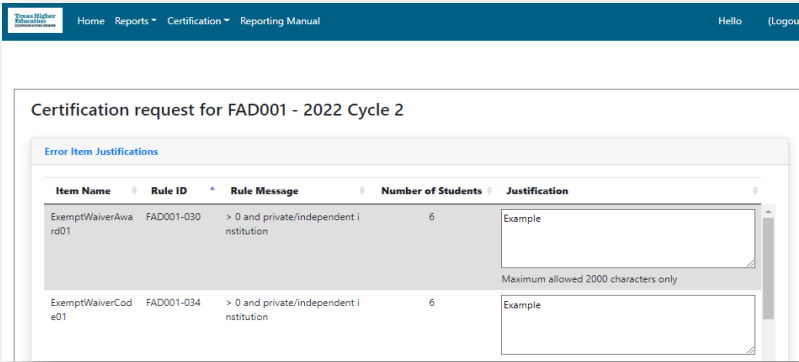
Step 3. Review each line-item error. If the error has a justification, provide the reason in the text box provided. If it is truly an error, correct the file and resubmit.

Step 4. Use the *optional* **Other Justifications** box to provide further comments on the justifications submitted.

Step 5. The *optional* **Browse** button allows the institution to upload supporting documentation needed for the justification process.

Step 6. At any time, users can save their work on this page by clicking Save as Draft at the bottom of the page.

When all justifications are complete, click **Request to Validate/Certify** to be directed to the validation page.

A confirmation message will be displayed once the validation/certification has been submitted.

Complete Validation/Certification

A report file must be *Validated* for cycles 1 and 2 and *Certified* for cycle 3 for an institution to be considered complete. The institution will receive an email notification once the file is error-free and the validation/certification process can be started in CBPass.

Step 1. To view certifiable reports, select **Request to Certify** from the Certification drop-down menu on the toolbar.
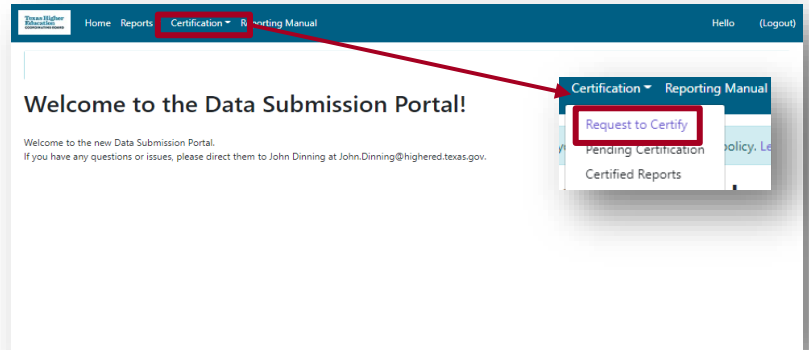
Step 2. Select filter criteria from the drop-down menus and click **Get Certifiable Report** to view data in the table.

> **Request Status** Column Values
> - Blank - Certification process has not been initiated.
> - Started - Justifications have been started, but not completed; a saved draft is stored.
> - Submitted - Report has been submitted, but Justifications have not been started.
> - Approved - Certification has been finalized.
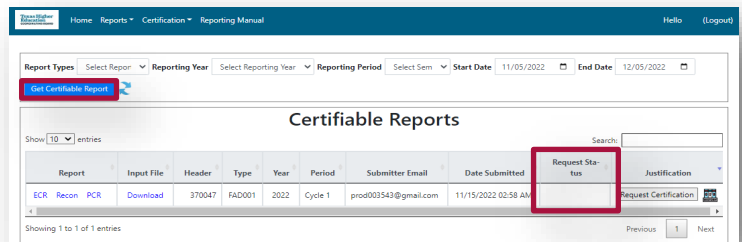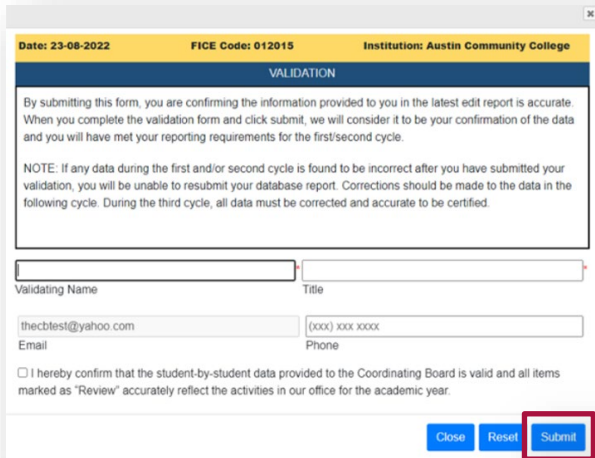
Step 3. Click **Request Certification** to open the Validation page.
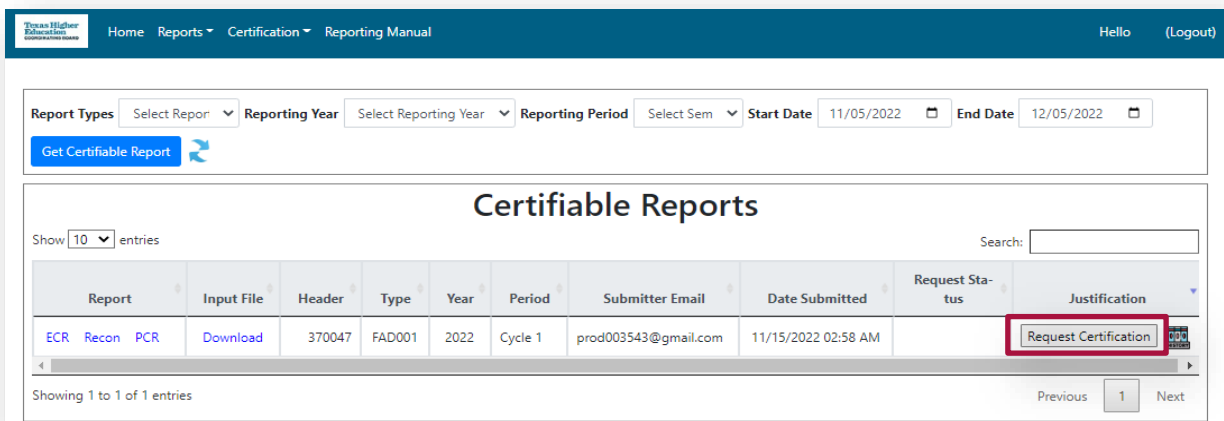
Step 4. Complete the Validation page and click **Submit**. A confirmation of the submission will appear.

Step 5. To view pending reports previously submitted for certification, navigate to the **Pending Certification page** from the Certification menu.

Note: To review the full report that includes justifications click on **View.**

Step 6. To view reports that have been fully certified, navigate to the **Certified Reports** page.

FILE LAYOUT

FY 2023 (2022-23) FAD

File Layout

- The file must be in a Fixed-Length (also known as Fixed-Width) text format.
- All Positions are required, even if reporting zeros.
- All dollar amount fields should be rounded to the nearest dollar.
- Leading zeros must be used for all data elements, when applicable.

Header Record

The **Header Record** contains information to identify the type of data in the file.

Data Element	Type Length	Description	Edits
File Label ID POSITION 1-4	Alphanumeric XXXX	4 characters, left justified Enter "HY2K"	Error if not HY2K
Institution's FICE Code POSITION 5-10	Numeric XXXXXX	6 characters, right justified **Must use leading zeros**	Error if non-numeric
Data Identifier POSITION 11-16	Alphanumeric XXXXXX	6 characters, left justified Enter "FAD001"	Error if not FAD001
Reporting Cycle POSITION 17	Numeric X	1 character, right justified 1 = First Reporting Cycle 2 = Second Reporting Cycle 3 = Third Reporting Cycle	Error if non-numeric Error if out of range (1-3)
Reporting Year POSITION 18-21	Numeric XXXX	4 characters, right justified Enter "2023"	Error if non-numeric Error if incorrect year
Record Type POSITION 22	Alphanumeric X	1 character, left justified Enter "C"	Error if not C
Length of Data POSITION 23-26	Numeric XXXX	4 characters, right justified Enter "0466"	Error if non-numeric Error if not 0466
Record Count POSITION 27-31	Numeric XXXXX	5 characters, right justified The number of records in the file Does not include header or trailer records **Must use leading zeros**	Error if non-numeric

Header Record Example: HY2KXXXXXXFAD001X2023C0466XXXXX

Detailed Records

Provide data for all enrolled students who meet the following criteria during the 2022-23 academic year (do not include students currently enrolled in high school):

- Completed a FAFSA or TASFA/Institutional application and received financial assistance.
- Completed a FAFSA or TASFA/Institutional application and **did not** receive financial assistance.
- **Did not** complete a FAFSA or TASFA/Institutional application, but received financial assistance (i.e. Private Loans, Merit Scholarships, Exemption and Waivers).

> 🛑 **Stop:** Institutions **are required** to report federal need-based awards not reported elsewhere in the report, which includes Governor's Emergency Education Relief (GEER) funding for 2022-23 under Data Element 67.

Data Element	Type Length	Description	Edits
1) Report Code POSITION 1	Alphanumeric X	1 character, left justified Enter "F" Upper or lower case is acceptable	Error if not F
2) FICE POSITION 2-7	Numeric XXXXXX	6 characters, right justified Must use leading zeros	Error if non-numeric Error if FICE code does not match FICE code in header record
3) Reporting Cycle POSITION 8	Numeric X	1 character, right justified 1 = First Reporting Cycle 2 = Second Reporting Cycle 3 = Third Reporting Cycle	Error if non-numeric Error if out of range (1-3) Error if reporting cycle does not match reporting cycle in header record
4) Reporting Year POSITION 9-12	Numeric XXXX	4 characters, right justified Enter "2023"	Error if non-numeric Error if incorrect year Error if reporting year does not match reporting year in header record

Data Element	Type Length	Description	Edits
5) Student Social Security Number (SSN)/Identification (ID) Number POSITION 13-21	Alphanumeric XXXXXXXXX	9 characters, left justified Do not use dashes or slashes Cannot be blank or all zeros Use leading zeros, no spaces If reporting a student's ID in Data Element 5, report the student's ID again in Data Element 95.	Error if left blank Error if 000000000 Warning if invalid SSN **REPORTING CYCLE 3:** Warning if SSN/ID is not on file on CBM001 (Fall, Spring and Summer) report; and exception code (#9) = 00, 11, 12, 13, 14, 15, 17 *Listed on **"UNMATCHED SSN REPORT"**
6) Student and/or Spouse Adjusted Gross Income (AGI) POSITION 22-28	Numeric XXXXXXX	7 characters, right justified Range 0 – 9999999 Enter "0000000" if the student's AGI is less than or equal to "0". Enter "9999998" if the student's AGI is equal to or greater than $9,999,999. Enter "9999999" if the student did NOT complete a FAFSA, TASFA or EFC calculation based on the Federal Methodology.	Error if non-numeric Error if > 9999998 and need analysis (#23) = 1
7) Parent(s) Adjusted Gross Income (AGI) POSITION 29-35	Numeric XXXXXXX	7 characters, right justified Range 0 – 9999999 Enter "0000000" if the parent(s) AGI is less than or equal to "0". Enter "9999998" if the parent(s) AGI is equal to or greater than $9,999,999. Enter "9999999" if the student did NOT complete a FAFSA, TASFA or EFC calculation based on the Federal Methodology.	Error if non-numeric Error if > 9999998 and need analysis (#23) = 1
8) FILLER POSITION 36-40	Numeric XXXXX	5 characters, right justified Must enter "00000" Do not leave blank	Error if non-numeric Error if not 00000

| 9) Exceptions

POSITION 41-42 | Numeric
XX | 2 characters, right justified
Range 00 – 17

00 = No exception needed
01 = Student dropped all classes before/after census date in all terms in which he/she enrolled
02 = Student enrolled after the census date in all terms in which he/she enrolled
03 = Student enrolled 100% in continuing education or audit courses
04 = Student enrolled 100% in distance education
05 = Student enrolled only in winter, mini session or CO-OP course
06 = Student's SSN/ID or residency does not align with the CBM001 (Fall, Spring and Summer) and a change will/has been made through the CBM00N or a future CBM001
07 = Student reported as Affidavit Non-Citizen with a student ID on the CBM001, and is reported with an SSN on the FAD
08 = Student deceased
09 = Student attended this campus, but enrollment was reported by another one of our campuses
10 = Student/classes are not reported for state funding
11 = Reason not listed; a justification (override) request must be submitted in the Data Submission Portal to THECB to only identify errors (See instructions for justification/override process)
12 = Student completed FAFSA/TASFA but did not attend any terms (no hours and tuition/fees reported)
13 = Student enrolled and was refunded 100% tuition and fees
14 = Student enrolled and was not charged tuition/fees by your institution
15 = Program Level (#22) or Classification (#33) changed during the academic year
16 = Student enrolled only in summer session
17 = Student enrolled and has a completed FAFSA/TASFA and no COA was calculated but tuition and fees were reported | Error if non-numeric
Error if out of range (00-17)
Error if = 11 (See instructions for justification (override) process on Page 9) |

Data Element	Type Length	Description	Edits
10) Tuition Exemption/Waiver Award 1 POSITION 43-47	Numeric XXXXX	5 characters, right justified Range 0 – 99999	Error if non-numeric Error if > 0 and private/independent institution Error if > 0 and Tuition Exemption/Waiver Award 1 Code (#11) = 0
11) Tuition Exemption/Waiver Award 1 Code POSITION 48-49	Numeric XX	2 characters, right justified Range 00 – 70 See list of codes on pages 46-47	Error if non-numeric Error if out of range (00-70) Error if > 0 and private/independent institution Error if > 0 and Tuition Exemption/Waiver Award 1 (#10) = 0 Error if = 0 and Tuition Exemption/Waiver Award 1 (#10) > 0 Error if = 24 or 36
12) Tuition Exemption/Waiver Award 1 Impact POSITION 50	Numeric X	1 character, right justified Range 0 – 2 0 = Not applicable 1 = Exemption/Waiver represented by lower COA 2 = Exemption/Waiver represented as financial assistance	Error if non-numeric Error if out of range (0-2) Error if > 0 and private/independent institution Error if > 0 and Tuition Exemption/Waiver Award 1 (#10) = 0
13) Tuition Exemption/Waiver Award 2 POSITION 51-55	Numeric XXXXX	5 characters, right justified Range 0 – 99999	Error if non-numeric Error if > 0 and private/independent institution Error if > 0 and Tuition Exemption/Waiver Award 2 Code (#14) = 0 Error if > 0 and Tuition Exemption/Waiver Award 1 (#10) = 0
14) Tuition Exemption/Waiver Award 2 Code POSITION 56-57	Numeric XX	2 characters, right justified Range 00 – 70 See list of codes on pages 46-47	Error if non-numeric Error if out of range (00-70) Error if > 0 and private/independent institution Error if > 0 and Tuition Exemption/Waiver Award 2 (#13) = 0 Error if = 0 and Tuition Exemption/Waiver Award 2 (#13) > 0 Error if = 24 or 36

Data Element	Type Length	Description	Edits
15) Tuition Exemption/Waiver Award 2 Impact POSITION 58	Numeric X	1 character, right justified Range 0 – 2 0 = Not applicable 1 = Exemption/Waiver represented by lower COA 2 = Exemption/Waiver represented as financial assistance	Error if non-numeric Error if out of range (0-2) Error if > 0 and private/independent institution Error if > 0 and Tuition Exemption/Waiver Award 2 (#13) = 0

16) Tuition Exemption/Waiver Award 3
 	
POSITION 59-63
	Numeric XXXXX	5 characters, right justified
		Range 0 – 99999
			Error if non-numeric
			Error if > 0 and private/independent institution
			Error if > 0 and Tuition Exemption/Waiver Award 3 Code (#17) = 0
			Error if > 0 and
			    Tuition Exemption/Waiver Award 1 (#10) = 0 and
			    Tuition Exemption/Waiver Award 2 (#13) = 0

17) Tuition Exemption/Waiver Award 3 Code POSITION 64-65	Numeric XX	2 characters, right justified Range 00 – 70 See list of codes on pages 46-47	Error if non-numeric Error if out of range (00-70) Error if > 0 and private/independent institution Error if > 0 and Tuition Exemption/Waiver Award 3 (#16) = 0 Error if = 0 and Tuition Exemption/Waiver Award 3 (#16) > 0 Error if = 24 or 36
18) Tuition Exemption/Waiver Award 3 Impact POSITION 66	Numeric X	1 character, right justified Range 0 – 2 0 = Not applicable 1 = Exemption/Waiver represented by lower COA 2 = Exemption/Waiver represented as financial assistance	Error if non-numeric Error if out of range (0-2) Error if > 0 and private/independent institution Error if > 0 and Tuition Exemption/Waiver Award 3 (#16) = 0

19) Tuition Exemption/Waiver Award 4
 	
POSITION 67-71
	Numeric XXXXX	5 characters, right justified
		Range 0 – 99999
			Error if non-numeric
			Error if > 0 and private/independent institution
			Error if > 0 and Tuition Exemption/Waiver Award 4 Code (#20) = 0
			Error if > 0 and
			    Tuition Exemption/Waiver Award 1 (#10) = 0 and
			    Tuition Exemption/Waiver Award 2 (#13) = 0 and
			    Tuition Exemption/Waiver Award 3 (#16) = 0

Data Element	Type Length	Description	Edits
20) Tuition Exemption/Waiver Award 4 Code POSITION 72-73	Numeric XX	2 characters, right justified Range 00 – 70 See list of codes on pages 46-47	Error if non-numeric Error if out of range (00-70) Error if > 0 and private/independent institution Error if > 0 and Tuition Exemption/Waiver Award 4 (#19) = 0 Error if = 0 and Tuition Exemption/Waiver Award 4 (#19) > 0 Error if = 24 or 36
21) Tuition Exemption/Waiver Award 4 Impact POSITION 74	Numeric X	1 character, right justified Range 0 – 2 0 = Not applicable 1 = Exemption/Waiver represented by lower COA 2 = Exemption/Waiver represented as financial assistance	Error if non-numeric Error if out of range (0-2) Error if > 0 and private/independent institution Error if > 0 and Tuition Exemption/Waiver Award 4 (#19) = 0
22) Program Level POSITION 75	Numeric X	1 character, right justified Range 0 – 8 0 = Non-Degree Seeking 1 = Continuing Education 2 = Associate Degree 3 = Undergraduate Certificate 4 = Bachelor's Degree 5 = Master's Degree 6 = Doctorate Level/Professional Practice 7 = Teacher Certification 8 = Graduate Level Certificate	Error if non-numeric Error if out of range (0-8) Public Community College: Error if = 4, 5, 6, or 8 and FICE (#2) ≠ "003648", "006662", "007287", "009797", "012015", "023614", "031034", "003596", "003582" "003664", "003609", "023413", "009163", "003608", "003539", "007096", "003563", "003570", "010633", "011145", "003593" or "003572"
23) Need Analysis POSITION 76	Numeric X	1 character, right justified Range 1 – 2 1 = Yes 2 = No	Error if non-numeric Error if out of range (1-2) Error if 2 and EFC (#47) ≠ 9999999 Error if 2 and 9-month EFC (#37) ≠ 9999999 Error if > 75% of records = 2 Warning if 100% of records = 1 Warning if between 25% and 75% of records = 2

Data Element	Type Length	Description	Edits
24) Living Arrangement POSITION 77	Numeric X	1 character, right justified Range 1 – 4 1 = Living with Parent(s) 2 = On-Campus Housing 3 = Off-Campus Housing 4 = Other	Error if non-numeric Error if out of range (1-4) Error if 4 and need analysis (#23) = 1 and COA (#46) > 0
25) Ethnic Origin POSITION 78	Numeric X	1 character, right justified Range 1 – 3 1 = Hispanic or Latino origin 2 = Not Hispanic or Latino origin 3 = Not Answered	Error if non-numeric Error if out of range (1-3) Error if = 1, 2 or 3 and race options (#26-#32) not reported
Race. Select one or more codes in **26-32** indicating the race of the student. Each Data Element must have a code entered, even if 0. Must report at least 1 race option.			
26) White POSITION 79	Numeric X	1 character, right justified 0 = Race Option Does Not Apply 1 = White	Error if non-numeric Error if out of range 0 or 1
27) Black or African-American POSITION 80	Numeric X	1 character, right justified 0 = Race Option Does Not Apply 2 = African-American, Black	Error if non-numeric Error if out of range 0 or 2
28) Asian POSITION 81	Numeric X	1 character, right justified 0 = Race Option Does Not Apply 4 = Asian	Error if non-numeric Error if out of range 0 or 4
29) American Indian or Alaskan Native POSITION 82	Numeric X	1 character, right justified 0 = Race Option Does Not Apply 5 = American Indian or Alaskan Native	Error if non-numeric Error if out of range 0 or 5

Data Element	Type Length	Description	Edits
30) International POSITION 83	Numeric X	1 character, right justified 0 = Race Option Does Not Apply 6 = International	Error if non-numeric Error if out of range 0 or 6
31) Unknown or Not Reported POSITION 84	Numeric X	1 character, right justified 0 = Race Option Does Not Apply 7 = Unknown or Not Reported	Error if non-numeric Error if out of range 0 or 7
32) Native Hawaiian or Other Pacific Islander POSITION 85	Numeric X	1 character, right justified 0 = Race Option Does Not Apply 8 = Native Hawaiian or Other Pacific Islander	Error if non-numeric Error if out of range 0 or 8
33) Classification POSITION 86	Numeric X	1 character, right justified Range 1 – 5 1 = Undergraduate Student 2 = Graduate Student 3 = Professional Student 4 = Student with Bachelor's or Higher Degree 5 = First-Time in College	Error if non-numeric Error if out of range (1-5) Error if = 5 and Transfer Student or First-Time in College/First-Time in a Graduate Program (#92) ≠ "000001" Public community college: Error if ≠ 1, 4 or 5 Public technical institutes: Error if ≠ 1, 4 or 5
34) Dependency Status POSITION 87	Numeric X	1 character, right justified Range 1 – 3 1 = Dependent by Title IV Definition 2 = Independent by Title IV Definition 3 = Unknown	Error if non-numeric Error if out of range (1-3) Error if = 3 and need analysis (#23) = 1 and COA (#46) > 0
35) Date of Birth POSITION 88-95	Numeric MMDDYYYY	8 characters, right justified Month Range (01-12) Day Range (01-31) Year Range (1908-2011) Do not use dashes or slashes	Error if non-numeric Error if mm is out of range of 1-12 Error if dd is out of range of 1-31 Error if yyyy is out of range of 1908-2011 Error if age < 7 or > 110

Data Element	Type Length	Description	Edits
36) Residency Status POSITION 96	Numeric X	1 character, right justified Range 1 – 5 1 = Resident 2 = Out-of-State or Foreign 3 = Unknown 4 = Not an allowable option 5 = Non-Immigrant Residents (e.g. Affidavit Students)	Error if non-numeric Error if out of range (1-5) Error if = 4 Error if = 3 and Public Institution **REPORTING CYCLE 3:** Public Institutions Only: Error if residency status does not match to tuition status (#7) on CBM001 (Fall, Spring and Summer) report; and exception (#9) = 00, 11, 12, 13, 14, 15 or 17
37) 9-Month Expected Family Contribution (EFC) POSITION 97-103	Numeric XXXXXXX	7 characters, right justified Range 0 – 9999999 Enter "0999999" if the EFC is equal to $999,999. Enter "9999999" if the student did NOT complete a FAFSA, TASFA or EFC calculation based on the Federal Methodology.	Error if non-numeric Error if 9999999 and need analysis (#23) = 1 Error if > 0999999 and need analysis (#23) = 1 Error if < 9999999 and need analysis (#23) = 2
38) Student Last Name POSITION 104-128	Alphanumeric XXXXXXXXX XX XXXXXXXXX XX XXXXX	25 characters, left justified Upper or lower case acceptable	Error if numeric Error if left blank Error if begins or contains only special characters (i.e. á, ó, ñ, é)
39) Student First Name POSITION 129-148	Alphanumeric XXXXXXXXX XX XXXXXXXXX XX	20 characters, left justified Upper or lower case acceptable	Error if numeric Error if left blank Error if begins or contains only special characters (i.e. á, ó, ñ, é)
40) Student Middle Initial POSITION 149	Alphanumeric X	1 character, left justified Upper or lower case acceptable Leave blank if no middle name	Error if numeric Error if contains special characters (i.e. á, ó, ñ, é)

Data Element	Type Length	Description	Edits
41) Zip Code of Permanent Home Address POSITION 150-158	Numeric XXXXXXXXX	9 characters, right justified Response required if a U.S. address Enter "999999999" if not a U.S. address Must enter 9 digits; last 4 can be "0000"	Error if non-numeric or blank Error if 000000000 Error if zip prefix is 00007 Error if zip not entered as 9 digits
42) Enrollment Status POSITION 159	Numeric X	1 character, right justified Range 1 – 4 1 = Full-time 2 = ¾-time 3 = ½-time 4 = Less than ½-time	Error if non-numeric Error if out of range (1-4) Error if 1 and classification (#33) = 1 or 5 and attempted hours for Fall (#99) or Spring (#100) or Summer (#101) semester < 12 and exception code ≠ 05, 15 Error if 2 and classification (#33) = 1 or 5 and attempted hours for Fall (#99) or Spring (#100) or Summer (#101) semester < 9 and > 11 and exception code ≠ 05, 15 Error if 3 and classification (#33) = 1 or 5 and attempted hours for Fall (#99) or Spring (#100) or Summer (#101) semester < 6 and > 8 and exception code ≠ 05, 15 Error if 4 and classification (#33) = 1 or 5 and attempted hours for Fall (#99) or Spring (#100) or Summer (#101) semester > 5 and exception code ≠ 05, 15 Error if > 0 and classification (#33) ≠ 3 and attempted hours for Fall (#99) and Spring (#100) and Summer (#101) semester = 0 and exception code ≠ 01, 03, 05, 08, 12, 13 or 14
43) Gender POSITION 160	Alphanumeric X	1 character, left justified M = Male F = Female U = Unknown	Error if ≠ M or F or U Error if U and need analysis (#23) = 1
44) Parent 1 Highest Grade Level Completed POSITION 161	Numeric X	1 character, right justified Range 1 – 4 1 = Middle School/Junior High 2 = High School 3 = College or Beyond 4 = Unknown	Error if non-numeric Error if out of range (1-4)

Data Element	Type Length	Description	Edits
45) Parent 2 Highest Grade Level Completed POSITION 162	Numeric X	1 character, right justified Range 1 – 4 1 = Middle School/Junior High 2 = High School 3 = College or Beyond 4 = Unknown	Error if non-numeric Error if out of range (1-4)
46) Cost of Attendance (COA) POSITION 163-168	Numeric XXXXXX	6 characters, right justified Range 0 – 999999 Enter "999999" if the student did NOT complete a FAFSA, TASFA or EFC calculation based on the Federal Methodology. Enter "000000" if student does NOT have a calculated COA and need analysis (#23) = 1	Error if non-numeric Error if 999999 and need analysis (#23) = 1 Error if > 120000 and need analysis (#23) = 1 Error if 0 and need-based aid (#8, #50-52, #54, #60, #65, #68, #69, #73-75, #77, #78, #86, #89, #90) > 0 Warning if = 0 and Need Analysis (#23) = 1
47) Expected Family Contribution (EFC) POSITION 169-175	Numeric XXXXXXX	7 characters, right justified Range 0 – 9999999 Enter "0999999" if the EFC is equal to $999,999. Enter "9999999" if the student did NOT complete a FAFSA, TASFA or EFC calculation based on the Federal Methodology.	Error if non-numeric Error if 9999999 and need analysis (#23) = 1 Error if > 0999999 and need analysis (#23) = 1 Error if < 9999999 and need analysis (#23) = 2
48) Tuition and Fee Exemption/Waiver POSITION 176-180	Numeric XXXXX	5 characters, right justified Range 0 – 99999 Enter "00000" for public institutions and student did not receive more than 4 exemptions or waivers Enter "00000" for private/independent institutions and the student did not receive any exemptions or waivers	Error if non-numeric Public Institution: Error if > 0 and tuition exemption/waiver awards 1-4 (#10-21) = 0 Private/independent institution: Error if > 0 and tuition exemption/waiver awards 1-4 (#10-21) > 0

Data Element	Type Length	Description	Edits
49) Categorical Aid POSITION 181-185	Numeric XXXXX	5 characters, right justified Range 0 – 99999	Error if non-numeric
50) Federal Pell POSITION 186-190	Numeric XXXXX	5 characters, right justified Range 0 – 10343	Error if non-numeric Error if > 10343 Error if > 0 and program level (#22) ≠ 2, 3, 4, 7 or 8 and exception (#9) ≠ 1, 2, 5, or 15
51) Federal Supplemental Educational Opportunity Grant (SEOG) – Including Match POSITION 191-195	Numeric XXXXX	5 characters, right justified Range 0 – 4000	Error if non-numeric Error if > 4000 Error if > COA (#46) – EFC (#47) & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47) Error if > 0 and classification (#33) = 2 or 3 or 4 and exception (#9) ≠ 15
52) Texas Public Educational Grant (TPEG) POSITION 196-200	Numeric XXXXX	5 characters, right justified Range 0 through (COA – EFC)	Error if non-numeric Error if > 0 and private/independent institution Error if > COA (#46) – EFC (#47) & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47)
53) Tuition Differential POSITION 201-205	Numeric XXXXX	5 characters, right justified	Error if non-numeric Error if > 0 and public institution Error if = 0 and private/independent institution and FICE <>004949

Data Element	Type Length	Description	Edits
54) Tuition Equalization Grant (TEG) POSITION 206-210	Numeric XXXXX	5 characters, right justified Range 0 – 5246	Error if non-numeric Error if > 0 and public institution Error if > 5246 Error if > 3497 and 9-month EFC (#37) > 1000 Error if > COA (#46) – EFC (#47) & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47) Error if > 0 and enrollment status (#42) = 3 or 4 and hardship (#59) or justification (#58) = 0 Error if > 0 and ministry-related degree (#56) = 1 and justification ≠ 1 Error if > 0 and athletic grants/scholarships (#64) > 0 and justification ≠ 1 Error if > 0 and residency (#36) = 2 or 3 Error if > tuition differential (#53) Error if > 0 and TEG award type (#55) = 0 Error if > 0 and attempted hours in the Fall (#99) and Spring (#100) and Summer (#101) semester = 0 Error if > 0 and TEXAS Grant (#68) > 0 Error if > 0 and TEOG (#69) > 0 Error if >3497 and classification (33) = 2 or 3
55) Tuition Equalization Grant (TEG) Award Type POSITION 211	Numeric X	1 character, right justified Range 0 – 2 0 = Not applicable 1 = First award year recipient 2 = Subsequent award year recipient	Error if non-numeric Error if out of range (0-2) Error if > 0 and public institution Error if = 0 and TEG (#54) > 0 Error if > 0 and TEG (#54) = 0 Error if 1 and semester of initial/first award (#57) = 0 Error if 2 and semester of initial/first award (#57) > 0
56) Ministry-Related Degree POSITION 212	Numeric X	1 character, right justified Range 0 – 1 0 = No 1 = Yes	Error if non-numeric Error if out of range (0-1)

Data Element	Type Length	Description	Edits
57) Semester of Initial/First Award for State Grant Aid (e.g., TEXAS Grant, TEOG, or TEG) POSITION 213	Numeric X	1 character, right justified Range 0 – 2 0 = Not applicable 1 = Initial/first award issued in the fall semester 2 = Initial/first award issued in the spring semester 3 = Initial/first award issued in the summer semester Enter "0" for renewal/subsequent students	Error if non-numeric Error if out of range (0-2) Error if = 0 and TEG award type (#55) = 1 Error if = 0 and TEOG award type (#70) = 1 Error if = 0 and TEXAS Grant IY Pathway (#72) > 1
58) Justification for State Aid (e.g. TEXAS Grant, TEOG, or TEG) POSITION 214	Numeric X	1 character, right justified Range 0 – 4 0 = Not applicable 1 = One-term award recipient 2 = Student is a TEXAS Grant, TEOG, or TEG recipient who regained eligibility in a non-award period 3 = Student is a TEXAS Grant or TEG recipient and is enrolled in a degree or certificate program of more than four years; extension of five-year award maximum due to six years of eligibility 4 = Student is a TEXAS Grant or TEOG recipient who was issued a prorated award due to the program hour limitation	Error if non-numeric Error if out of range (0-4) Error if 4 and private/independent institution
59) Hardship for State Aid (e.g. TEXAS Grant, TEOG, or TEG) POSITION 215	Numeric X	1 character, right justified Range 0 – 1 0 = Not applicable 1 = State aid recipient received a hardship	Error if non-numeric Error if out of range (0-1)
60) HB3015 Grants/Scholarships POSITION 216-220	Numeric XXXXX	5 characters, right justified Range 0 – (COA-EFC)	Error if non-numeric Error if > 0 and private/independent institution Error if > COA (#46) – EFC (#47) & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47) Error if > 0 and residency (#36) = 2 or 3

Data Element	Type Length	Description	Edits
61) Grants/Scholarships Funded Through **Restricted** Funding Sources POSITION 221-225	Numeric XXXXX	5 characters, right justified Range 0 – 99999	Error if non-numeric
62) Grants/Scholarships Funded Through **Unrestricted** Funding Sources POSITION 226-230	Numeric XXXXX	5 characters, right justified Range 0 – 99999	Error if non-numeric
63) Federal Veterans Affair (VA) Educational Benefits POSITION 231-235	Numeric XXXXX	5 characters, right justified Range 0 – 99999	Error if non-numeric
64) Athletic Grants/Scholarships POSITION 236-240	Numeric XXXXX	5 characters, right justified Range 0 – 99999	Error if non-numeric
65) Student Deposit Scholarship (SDS) POSITION 241-245	Numeric XXXXX	5 characters, right justified Range 0 – (COA – EFC)	Error if non-numeric Error if > 0 and private/independent institution Error if > COA (#46) – EFC (#47) & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47) Error if > 0 and residency (#36) = 2 or 3
66) Other Federally-Funded Grants/Scholarships POSITION 246-250	Numeric XXXXX	5 characters, right justified Range 0 – 99999 **NOTE:** Institutions **are required** to report federal need-based awards not reported elsewhere in the report, which includes Governor's Emergency Education Relief (GEER) funding for 2022-23 under Data Element 66.	Error if non-numeric

Data Element	Type Length	Description	Edits
67) Other State-Funded Grants/Scholarships POSITION 251-255	Numeric XXXXX	5 characters, right justified Range 0 – 99999	Error if non-numeric
68) Toward EXcellence, Access, & Success (TEXAS) Grant POSITION 256-260	Numeric XXXXX	5 characters, right justified Range 0 – 16137	Error if non-numeric Error if > 0 and private/independent institution, public state college, public community college, or public technical institute Error if > COA (#46) – EFC (#47) + 300 tolerance & EAP (#93, #94) >0 Error if > COA (#46) – EFC (#47) + 300 tolerance Error if > 0 and classification (#33) = 2 or 3 or 4 and exception (#9) ≠ 05, 15 Error if > 0 and enrollment status (#42) = 4 Error if > 0 and enrollment status (#42) = 3 and hardship (#59) or justification (#58) = 0 Error if > 0 and residency (#36) = 2 or 3 Error if > 0 and TEXAS Grant Priority Model (#71) = 0 Error if > 0 and TEXAS Grant IY pathway (#72) = 0 Error if > 16137 and public university, public HRI Error if > 0 and attempted hours in the Fall (#99) and Spring (#100) and Summer (#101) semester = 0 Error if > 0 and TEG (#54) > 0 Error if > 0 and TEOG (#69) > 0
69) Texas Educational Opportunity Grant (TEOG) POSITION 261-265	Numeric XXXXX	5 characters, right justified Range 0 – 11937	Error if non-numeric Error if > 0 and private/independent, public university or public health-related institution Error if > COA (#46) – EFC (#47) + 300 tolerance & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47) + 300 tolerance Error if > 0 and classification (#33) = 2 or 3 or 4 and exception (#9) ≠ 15 Error if > 0 and enrollment status (#42) = 4 and hardship (#59) or justification (#58) = 0 Error if > 0 and residency (#36) = 2 or 3 Error if > 0 and TEOG award type (#70) = 0 Error if > 4599 and public state college Error if > 5121 and public community college Error if > 11937 and public technical institute Error if > 0 and attempted hours in the Fall (#99) and Spring (#100) and Summer (#101) semester = 0 Error if > 0 and TEG (#54) > 0 Error if > 0 and TEXAS Grant (#68) > 0

Data Element	Type Length	Description	Edits
70) Texas Educational Opportunity Grant (TEOG) Award Type POSITION 266	Numeric X	1 character, right justified Range 0 – 2 0 = Not Applicable 1 = Initial Year Award Recipient 2 = Renewal Year Award Recipient	Error if non-numeric Error if out of range (0-2) Error if 0 and TEOG (#69) > 0 Error if > 0 and TEOG (#69) = 0 Error if 1 and semester of first/initial award (#57) = 0 Error if 2 and semester of first/initial award (#57) > 0
71) Toward EXcellence, Access, & Success (TEXAS) Grant Priority Model Award POSITION 267	Numeric X	1 character, right justified Range 0 – 4 0 = Not Applicable 1 = Renewal Year recipient 2 = Priority Model criteria that included completed 12 hours of dual credit/AP, completed an IB diploma, completed the Recommended or Advanced High School Program or its equivalent when determining initial year Priority eligibility 3 = Priority Model criteria **did not include** completed 12 hours of dual credit/AP, completed an IB diploma, completed the Recommended or Advanced High School Program or its equivalent when determining initial year Priority eligibility 4 = Priority Model criteria was not used to determine initial year	Error if non-numeric Error if out of range (0-4) Error if 0 and TEXAS Grant (#68) > 0 and TEXAS Grant IY Pathway (#72) > 0 Error if > 0 and TEXAS Grant (#68) = 0 Error if 1 and TEXAS Grant IY Pathway (#72) ≠ 1 Error if > 1 and TEXAS Grant IY Pathway (#72) < 2 Warning if between 10% and 75% of records
72) Toward EXcellence, Access, & Success (TEXAS) Grant Initial Year (IY) Pathway POSITION 268	Numeric X	1 character, right justified Range 0 – 5 0 = Not Applicable 1 = Renewal Year (RY) recipient 2 = Associate Degree Pathway IY recipient 3 = HS Graduation Pathway IY recipient 4 = Honorable Military Discharge Pathway IY recipient 5 = TEOG Transfer Pathway IY recipient	Error if non-numeric Error if out of range (0-5) Error if 0 and TEXAS Grant (#68) > 0 and TEXAS Grant Priority Model Award (#71) > 0 Error if > 0 and TEXAS Grant (#68) = 0 Error if 1 and TEXAS Grant Priority Model Award (#71) ≠ 1 Error if > 1 and semester of first/initial award (#57) = 0 Error if 1 and semester of first/initial award (#57) > 0

Data Element	Type Length	Description	Edits
73) Federal Work-Study (FWS) POSITION 269-273	Numeric XXXXX	5 characters, right justified Range 0 – (COA-EFC) + $300 tolerance	Error if non-numeric Error if > COA (#46) – EFC (#47) + 300 tolerance & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47) + 300 tolerance
74) Texas College Work-Study (TCWS) POSITION 274-278	Numeric XXXXX	5 characters, right justified Range 0 – (COA-EFC) + $300 tolerance	Error if non-numeric Error if > COA (#46) – EFC (#47) + 300 tolerance & EAP (#93, #94) >0 Error if > COA (#46) – EFC (#47) + 300 tolerance Error if > 0 and enrollment status (#42) = 4 and hardship (#59) or justification (#58) = 0 Error if > 0 and residency (#36) = 2 or 3 Error if > 0 and ministry-related degree (#56) = 1 and justification ≠ 1 Error if > 0 and athletic grants/scholarships (#64) > 0 and justification ≠ 1
75) Need-Based Institutional Work-Study POSITION 279-283	Numeric XXXXX	5 characters, right justified Range 0 – (COA-EFC)	Error if non-numeric Error if > COA (#46) – EFC (#47) & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47)
76) AmeriCorps Program POSITION 284-288	Numeric XXXXX	5 characters, right justified Range 0 – 13790	Error if non-numeric Error if > 13790
77) HB3015 Work-Study POSITION 289-293	Numeric XXXXX	5 characters, right justified Range 0 – (COA-EFC)	Error if non-numeric Error if > COA (#46) – EFC (#47) & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47) Error if > 0 and residency (#36) = 2 or 3 Error if > 0 and private/independent institution
78) Work-Study Student Mentorship Program (WSMP) POSITION 294-298	Numeric XXXXX	5 characters, right justified Range 0 – (COA-EFC) + $300 tolerance	Error if non-numeric Error if > COA (#46) – EFC (#47) + 300 tolerance & EAP (#93, #94) >0 Error if > COA (#46) – EFC (#47) + 300 tolerance Error if > 0 and enrollment status (#42) = 4 and hardship (#59) or justification (#58) = 0 Error if > 0 and residency (#36) = 2 or 3 Error if > 0 and ministry-related degree (#56) = 1 and justification ≠ 1 Error if > 0 and athletic grants/scholarships (#64) > 0 and justification ≠ 1

Data Element	Type Length	Description	Edits
79) Texas Armed Services Scholarship Program (TASSP) POSITION 299-303	Numeric XXXXX	5 characters, right justified Range 0 – 10000	Error if non-numeric Error if > 10000 Error if > 0 and classification (#33) = 2 or 3 or 4 and exception (#9) ≠ 15
80) FILLER POSITION 304-308	Numeric XXXXX	5 characters, right justified Must enter "00000" Do not leave blank	Error if non-numeric Error if not 00000
81) FILLER POSITION 309-313	Numeric XXXXX	5 characters, right justified Must enter "00000" Do not leave blank	Error if non-numeric Error if not 00000
82) FILLER POSITION 314-318	Numeric XXXXX	5 characters, right justified Must enter "00000" Do not leave blank	Error if non-numeric Error if not 00000
83) College Access Loan (CAL) POSITION 319-324	Numeric XXXXXX	6 characters, right justified Range 0 – COA	Error if non-numeric Error if > COA (#46) Error if > 0 and residency (#36) = 2 or 3 Error if > 0 and enrollment status (#42) = 4 and hardship (#59) or justification (#58) = 0
84) FILLER POSITION 325-329	Numeric XXXXX	5 characters, right justified Must enter "00000" Do not leave blank	Error if non-numeric Error if not 00000
85) Federal Direct Parent Loan for Undergraduate Student (PLUS) or Grad Plus Loan POSITION 330-335	Numeric XXXXXX	6 characters, right justified Range 0 – COA	Error if non-numeric Error if > COA (#46) Error if > 0 and enrollment status (#42) = 4 and exception (#9) = 00 or 11
86) Federal Direct Subsidized Loan POSITION 336-340	Numeric XXXXX	5 characters, right justified Range 0 – 8500	Error if non-numeric Error if > 8500 Error if > 0 and enrollment status (#42) = 4 and exception (#9) = 00 or 11

Data Element	Type Length	Description	Edits
87) Other Long-Term Educational Loan POSITION 341-346	Numeric XXXXXX	6 characters, right justified Range 0 – 999999	Error if non-numeric
88) Federal Direct Unsubsidized Loan POSITION 347-351	Numeric XXXXX	5 characters, right justified Range 0 – 47167	Error if non-numeric Error if > 47167 Error if > 20500 and classification ≠ 3 Error if > 0 and enrollment status (#42) = 4 and exception (#9) = 00 or 11
89) FILLER POSITION 352-356	Numeric XXXXX	5 characters, right justified Must enter "00000" Do not leave blank	Error if non-numeric Error if not 00000
90) HB3015 Loan POSITION 357-362	Numeric XXXXXX	6 characters, right justified Range 0 – (COA-EFC)	Error if non-numeric Error if > COA (#46) – EFC (#47) & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47) Error if > 0 and residency (#36) = 2 or 3 Error if > 0 and private/independent institution
91) Teacher Education Assistance for College and Higher Education (TEACH) Grant POSITION 363-367	Numeric XXXXX	5 characters, right justified Range 0 – 8000	Error if non-numeric Error if > 8000

| 92) Transfer Student or First-Time in College/First-Time in a Graduate Program

POSITION 368-373 | Numeric
XXXXXX | 6 characters, right justified
Cannot be blank

• **Not Applicable:** Enter six zeros "**000000**"
  ○ For a returning or continuing student enrolled at the institution; or
  ○ For a returning or continuing graduate student enrolled at the institution.
• **First-Time in College/First-Time in a Graduate Program:** Enter "**000001**"
  ○ For a student that has never attended college before; or
  ○ For a student that entered with college credits earned before graduation from high school; or
  ○ For a student that entered the institution for the first-time at a graduate level (medical or dental); or
  ○ For a student that was accepted into a master's program, doctoral program, or doctoral professional practice program (e.g., AUD, PharmD, DNP, DRPH, DPT) at your institution.
• **Transfer Student:** Enter the **FICE Code** of the institution of higher education
  ○ For a student that transferred to the institution from another institution; or
  ○ For a graduate student that transferred from another institution at the same level.
• **Unidentified Transfer Student:** Enter "**999999**"
  ○ For a student that transferred from an institution that is out-of-state; or
  ○ For a student that transferred from an institution that does not have a FICE code, designated identifying number or if the FICE code is unknown; or
  ○ For a graduate student that transferred from an out-of-state institution at the same level; or
  ○ For a graduate student that transferred form an institution that does not have a FICE code, designated identifying number or if the FICE code is unknown. | Error if non-numeric
Error if left blank
Warning if no students coded "000001" |

Data Element	Type Length	Description	Edits
93) Enrollment Adjustment Percentage (EAP) for Cost of Attendance (COA) POSITION 374-376	Numeric XXX	3 characters, right justified No decimal point Range 000 – 150 Example: 033 Describes a percentage of 33%	Error if non-numeric Error if > 150
94) Enrollment Adjustment Percentage (EAP) for Total Expected Family Contribution (EFC) POSITION 377-379	Numeric XXX	3 characters, right justified No decimal point Range 000 – 150 Example: 033 Describes a percentage of 33%	Error if non-numeric Error if > 150
95) Student Identification (ID) Number POSITION 380-388	Alphanumeric XXXXXXXXX	9 characters, left justified Do not use dashes or slashes If reporting a student's SSN in Data Element 5, a student's ID must be reported in Data Element 95.	Error if blank Error if "000000000" **Reporting Cycle 3:** Warning if SSN/ID not on file on CBM001 (Fall, Spring and Summer) report; and exception code (#9) = 00, 11, 12, 13, 14, 15, 17 *Listed on "**UNMATCHED SSN REPORT**"
96) Controlled Substance and Felony Conviction for State Aid Eligibility POSITION 389	Numeric X	1 character, right justified Range 0 – 1 0 = Not applicable 1 = Student has been convicted of either a felony or a crime involving a controlled substance	Error if non-numeric Error out of range (0-1) Error if 1 and TEXAS Grant (#68) > 0 Error if 1 and TEOG (#69) > 0

| 97) Selective Service Registration POSITION 390 | Numeric X | 1 character, right justified Range 0 – 3 0 = Not Applicable (i.e., assigned Female at birth) 1 = Student is registered for Selective Service 2 = Student is **not** registered for Selective Service 3 = Exempt **NOTE:** Use option "0" if **Data Element 43 = F (Female).** Those who were assigned as Male at birth must be registered with Selective Service, or be exempt, in order to qualify for any type of state aid. | Error if non-numeric Error out of range (0-3) Error if > 0 and gender (#43) = F Error if 0 and need analysis = 1 (#23) and gender (#43) =M Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and TPEG (#52) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and HB3015 Grants/Scholarships (#60) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and Student Deposit Scholarship (#65) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and Other State-Funded Grants/Scholarships (#67) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and HB3015 Work-Study (#77) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and HB3015 Loan (#90) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and TEG (#54) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and TEXAS Grant (#68) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and TEOG (#69) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and CAL (#83) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and TASSP (#79) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and TCWS (#74) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and and WSMP (#78) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and Texas First Scholarship (#114) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and and Bilingual Education (#115) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and EAE (#116) > 0 Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and FORWARD (#118) > 0 UPDATED Error if 0 or 2 and need analysis (# 23) = 1 and gender (#43) =M and Tuition Exemption/Waiver Award (#10, #13, #16, #19, #48) > 0 and Tuition Exemption/Waiver Code (#11, #14, #17, #20) = 16, 50 |

Data Element	Type Length	Description	Edits
98) Defaulted Loan POSITION 391	Numeric X	1 character, right justified Range 0 – 2 0 = Not applicable 1 = Yes 2 = No Enter "0" if the student did NOT complete a FAFSA, TASFA or EFC calculation based on the Federal Methodology. Enter "2" if the student (including affidavit students) completed a TASFA or an institutional application.	Error if non-numeric Error if out of range (0-2) Error if 0 and need analysis (#23) = 1

99) Attempted Hours in the Fall Semester
 	
POSITION 392-394
	Numeric
	XXX
		3 characters, right justified
		Range 0 – 800
		Do NOT use a decimal point
		    Example: 095
		    This entry describes 9.5 hours attempted this semester
			Error if non-numeric
			Error if > 800 (represents 80 hours)
			Error if > 600 and program level (#22) = 5, 6 or 8 and NOT public health-related institution
			Error if 0 and Spring (#100) = 0 and Summer (#101) = 0 and program level (#22) = 2, 3, 4 or 7 and exception (#9) ≠ 01, 03, 05, 08, 12, 13 or 14

100) Attempted Hours in the Spring Semester
 	
POSITION 395-397
	Numeric
	XXX
		3 characters, right justified
		Range 0 – 800
		Do NOT use a decimal point
		    Example: 120
		    This entry describes 12.0 hours attempted this semester
			Error if non-numeric
			Error if > 800 (represents 80 hours)
			Error if 0 and Fall (#99) = 0 and Summer (#101) = 0 and program level (#22) = 2, 3, 4 or 7 and exception (#9) ≠ 01, 03, 05, 08, 12, 13 or 14

101) Attempted Hours in the Summer Semester
 	
POSITION 398-400
	Numeric
	XXX
		3 characters, right justified
		Range 0 – 800
		Do NOT use a decimal point
		    Example: 120
		    This entry describes 12.0 hours attempted this semester
			Error if non-numeric
			Error if > 800 (represents 80 hours)
			Error if 0 and Fall (#99) = 0 and Spring (#100) = 0 and program level (#22) = 2, 3, 4 or 7 and exception (#9) ≠ 01, 03, 05, 08, 12, 13 or 14

Data Element	Type Length	Description	Edits

102) Total Cumulative Attempted Hours
 	
POSITION 401-404
	Numeric XXXX	4 characters, right justified
		Range 0 – 7000
		Do NOT use a decimal point
		    Example: 0905
		    This entry describes 90.5 hours attempted
			Error if non-numeric
			Error if > 7000 (represents 700 hours) and exception (#9) ≠ 01, 03, 05, 08, 12, 13 or 14
			Error if 0 and Fall (#99) = 0 and Spring (#100) = 0 and Summer (#101) > 0 and exception (#9) ≠ 16
			Error if 0 and Fall (#99) > 0 and Spring (#100) > 0

103) Texas College Work-Study (TCWS) Match Including Additional Institutional Funds POSITION 405-409	Numeric XXXXX	5 characters, right justified Range 0 – 99999	Error if non-numeric Error if > 0 and TCWS (#74) = 0
104) Texas College Work-Study (TCWS) Job location POSITION 410	Numeric X	1 character, right justified Range 0 – 5 0 = Not Applicable 1 = On-Campus 2 = For Profit Off-Campus 3 = Non-Profit Off-Campus 4 = Both On-Campus and For Profit Off-Campus 5 = Both On-Campus and Non-Profit Off-Campus	Error if non-numeric Error if out of range (0-5) Error if > 0 and TCWS (#74) = 0 Error if 0 and TCWS (#74) > 0
105) Work-Study Student Mentorship Program (WSMP) Job Location POSITITON 411	Numeric X	1 character, right justified Range 0 – 5 0 = Not Applicable 1 = On-Campus 2 = For Profit Off-Campus 3 = Non-Profit Off-Campus 4 = Both On-Campus and For Profit Off-Campus 5 = Both On-Campus and Non-Profit Off-Campus	Error if non-numeric Error if out of range (0-5) Error if > 0 and WSMP (#78) = 0 Error if 0 and WSMP (#78) > 0

Data Element	Type Length	Description	Edits
106) Date of Free Application for Federal Student Aid (FAFSA) or Texas Application for State Financial Aid (TASFA) POSITITON 412-419	Numeric MMDDYYYY	8 characters, right justified Do not use dashes or slashes Month Range (01-12) Day Range (01-31) Year Range (2021-2023) Enter the month, day and the four-digit year Enter "00000000" if not applicable NOTE: CPS Application receipt date	Error if non-numeric Error if 0 and need analysis (#23) = 1 Error if < 10/01/2021 and > 9/12/2023
107) Total Tuition and Fees for Fall POSITITON 420-425	Numeric XXXXXX	6 characters, right justified Range 0 – 999999	Error if non-numeric Error if 0 and Spring (#100) = 0 and Summer (#101) = 0 and exception (#9) ≠ 01, 02, 03, 04, 05, 08, 09, 10, 12, 13 or 14 or 16 Warning if > COA (#46) where COA (#46) > 0
108) Total Tuition and Fees for Spring POSITION 426-431	Numeric XXXXXX	6 characters, right justified Range 0 – 999999	Error if non-numeric Error if 0 and Fall (#99) = 0 and Summer (#101) = 0 and exception (#9) ≠ 01, 02, 03, 04, 05, 08, 09, 10, 12, 13 or 14 or 16 Warning if > COA (#46) where COA (#46) > 0
109) Total Tuition and Fees for Summer POSITION 432-437	Numeric XXXXXX	6 characters, right justified Range 0 – 999999	Error if non-numeric Error if 0 and Fall (#99) = 0 and Spring (#100) = 0 and exception (#9) ≠ 01, 02, 03, 04, 05, 08, 09, 10, 12, 13 or 14 or 16 Warning if > COA (#46) where COA (#46) > 0
110) Toward EXcellence, Access, & Success (TEXAS) Grant Satisfactory Academic Progress (SAP) POSITION 438	Numeric X	1 character, right justified Range 0 – 3 0 = Not a TEXAS Grant recipient 1 = Yes 2 = No 3 = Reporting Cycle 1	Error if non-numeric Error if out of range (0-3) Error if not 3 and reporting cycle (#3) = 1 Error if 0 and TEXAS Grant (#68) > 0 and reporting cycle (#3) = 2 or 3 Error if 1 or 2 and TEXAS Grant (#68) = 0 Error if 3 and reporting cycle (#3) = 2 or 3

Data Element	Type Length	Description	Edits
111) Texas Educational Opportunity Grant (TEOG) Satisfactory Academic Progress (SAP) POSITION 439	Numeric X	1 character, right justified Range 0 – 3 0 = Not a TEOG recipient 1 = Yes 2 = No 3 = Reporting Cycle 1	Error if non-numeric Error if out of range (0-3) Error if not 3 and reporting cycle (#3) = 1 Error if 0 and TEOG (#69) > 0 and reporting cycle (#3) = 2 or 3 Error if 1 or 2 and TEOG (#69) = 0 Error if 3 and reporting cycle (#3) = 2 or 3
112) ^{Updated} Tuition Equalization Grant (TEG) Satisfactory Academic Progress (SAP) POSITION 440	Numeric X	1 character, right justified Range 0 – 4 0 = Not a TEG recipient. Only used by public institutions. 1 = Yes. If the student met SAP requirements and did receive a TEG award. 2 = No. If the student did not meet SAP requirements, regardless of whether the student was awarded TEG. 3 = Reporting Cycle 1 4 = If the student met SAP requirements but did not receive a TEG award.	Error if non-numeric Error if out of range (0-3) Error if > 0 and public institution Error if 0 and private institution and FICE ≠ 004949 Error if not 3 and reporting cycle (#3) = 1 Error if 0 or 4 and TEG (#54) > 0 and reporting cycle (#3) = 2 or 3 Error if 1 ~~or 2~~ and TEG (#54) = 0 Error if 3 and reporting cycle (#3) = 2 or 3
113) FILLER POSITION 441	Numeric X	1 character right justified Must enter "0" Do not leave blank	Error if non-numeric Error if not 0
114) ^{NEW} Texas First Scholarship POSITION 442-446	Numeric XXXXX	5 characters, right justified Range 0 – 15585	Error if non-numeric Error if > COA (#46) – EFC (#47) & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47) Error if > 15585 Error if > 0 and FICE (#2) ≠ "003632", "003615", "003644","003656", "003658", "009741", "003661", "010115", "003652", "003594" Error if > 0 and Residency (#36) = 2 or 3

Data Element	Type Length	Description	Edits
115) ᴺᴱᵂ Bilingual Education POSITION 447-451	Numeric XXXXX	5 characters, right justified Range 0 – (COA-EFC)	Error if non-numeric Error if > COA (#46) – EFC (#47) & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47) Error if > 0 and FICE (#2) ≠ "003565", "003644", "003646", "003656", "009741" , "003594", "042421"
116) ᴺᴱᵂ Educational Aid Exemption (EAE) POSITION 452-456	Numeric XXXXX	5 characters, right justified Range 0 – (COA-EFC)	Error if non-numeric Error if > 0 and private/independent institution Error if > COA (#46) – EFC (#47) & EAP (#93, #94) > 0 Error if > COA (#46) – EFC (#47) Error if > 0 and Residency (#36) = 2 or 3
117) ᴺᴱᵂ Educational Aid Exemption (EAE) Match POSITION 457-461	Numeric XXXXX	5 characters, right justified Range 0 – 99999	Error if non-numeric Error if > 0 and EAE (#116) = 0
118) ᴺᴱᵂ FORWARD LOAN POSITION 462-466	Numeric XXXXXX	5 characters, right justified Range 0 – COA	Error if non-numeric Error if > COA (#46) Error if > 0 and residency (#36) = 2 or 3 Error if > 0 and enrollment status (#42) = 4 and hardship (#59) or justification (#58) = 0

Trailer Record

Data Element	Type Length	Description	Edits
File Label ID POSITION 1-4	Alphanumeric XXXX	4 characters, left justified Enter "EOF1"	Error if not EOF1
Record Count POSITION 5-9	Numeric XXXXX	5 characters, right justified The number of records in the file Does not include header or trailer records **Must use leading zeros**	Error if non-numeric

Trailer Record Example: EOF1XXXXX

DATA ELEMENT INSTRUCTIONS
FY 2023 (2022-23) FAD

Data Element Instructions

Data Element 1 **Report Code.** Enter "F".

Data Element 2 **FICE.** Enter the 6-digit **FICE** code (or OPEID) of the institution.

Data Element 3 **Reporting Cycle.** Enter the code (1-3) for the reporting cycle:
First = 1 or Second = 2 or Third = 3.

Data Element 4 **Reporting Year.** Enter "2023".

Data Element 5 **Student Social Security Number (SSN)/Identification (ID) Number.** Enter the student's SSN. For a student without an SSN, report the 9-digit ID number assigned by the institution.

NOTE: Do not report all zeros. If reporting a student's ID in **Data Element 5**, report the student's ID again in **Data Element 95**. All SSNs or IDs submitted must be consistent with those reported on other THECB reports. A student's SSN/ID is compared with the SSN/ID reported on the institution's CBM001 (Fall, Spring and Summer) report during Reporting Cycle 3.

Data Element 6 **Student and/or Spouse Adjusted Gross Income (AGI).** Enter the student's AGI used to calculate the Expected Family Contribution (EFC). If the student is independent, include the spouse's AGI information, if applicable.

Enter "0000000" if the student's AGI is less than or equal to "0".

Enter "9999998" if the student's AGI is equal to or greater than $9,999,999.

Enter "9999999" if the student did not complete a FAFSA or TASFA/Institutional application.

NOTE: If reporting "9999999", then **Data Element 23** must equal "2".

In the event where a subsequent ISIR is processed in a rejected status, institutions are required to report data from the valid ISIR that was used to disburse financial assistance.

Data Element 7   **Parent(s) Adjusted Gross Income (AGI).** Enter the parent(s) AGI used to calculate the Expected Family Contribution (EFC).

Enter "0000000" if the parent(s) AGI is less than or equal to "0".

Enter "9999998" if the parent(s) AGI is equal to or greater than $9,999,999.

Enter "9999999" if the student did not complete a FAFSA or TASFA/Institutional application.

NOTE: If reporting "9999999", then **Data Element 23** must equal "2".

In the event where a subsequent ISIR is processed in a rejected status, institutions are required to report data from the valid ISIR that was used to disburse financial assistance.

Data Element 8   **FILLER.** Enter five zeros "00000".

Data Element 9   **Exceptions.** Enter "00" for all students. If an error is generated on the edit report, enter the exception code (01-17) that identifies why the student is eligible for financial assistance during the 2022-23 academic year.

00 = No exception needed

These codes are used to explain the recipient's eligibility for reporting purposes:

01 = Student dropped all classes before/after census date in all terms in which he/she enrolled
02 = Student enrolled after the census date in all terms in which he/she enrolled
03 = Student enrolled 100% in continuing education or audit courses
04 = Student enrolled 100% in distance education
05 = Student enrolled only in winter or mini session or CO-OP
06 = Student's SSN/ID or residency does not align with the CBM001 (Fall, Spring and Summer), and a change will/has been made through the CBM00N or a future CBM001
07 = Student reported as Affidavit Non-Citizen with a student ID on the CBM001, and is reported with an SSN on the FAD
08 = Student deceased
09 = Student attended this campus, but enrollment was reported by another one of our campuses
10 = Student/classes are not reported for state funding
11 = Reason not listed; a justification (override) request must be submitted in the Data Submission Portal to THECB to only identify errors (See instructions for justification/override process)
12 = Student completed FAFSA/TASFA but did not attend any terms (no hours and tuition/fees reported)
13 = Student enrolled and received 100% tuition and fees refunded
14 = Student enrolled and was not charged tuition/fees by your institution
15 = Program Level (#22) or Classification (#33) changed during the academic year
16 = Student enrolled only in summer session
17 = Student enrolled and has a completed FAFSA/TASFA and no COA was calculated but tuition and fees were reported

NOTE: During Reporting Cycle 3, a student's residency status for public institutions is compared with the residency status reported on the institution's CBM001 (Fall, Spring and Summer) report. All residency mismatches will require an exception code.

Data Elements 10-21 Tuition Exemption/Waiver.

Private/Independent Institutions: Enter all zeros for Data Elements 10-21.

Public Institutions: Enter the amount, code and impact for the student, as of the reporting cycle for the 2022-23 academic year. All exemption/waiver recipients must be reported in the FAD file.

Data Element 10: Award 1	**Data Element 11:** Code 1	**Data Element 12:** Impact 1
Data Element 13: Award 2	**Data Element 14:** Code 2	**Data Element 15:** Impact 2
Data Element 16: Award 3	**Data Element 17:** Code 3	**Data Element 18:** Impact 3
Data Element 19: Award 4	**Data Element 20:** Code 4	**Data Element 21:** Impact 4

Award Amount: Enter the amount of tuition and fees the student did not pay as a result of the exemption/waiver. Enter five zeros "00000" if not applicable.

Code: Enter the corresponding code from the chart below for the applicable exemption/waiver. Enter two zeros "00" if not applicable.

Impact: Enter "1" if the student was charged a lower tuition rate and the cost of attendance reflects the lower rate. Enter "2" if the COA reflects the full tuition rate and the exemption/waiver is reported as financial aid. Enter "0" if not applicable.

0 = Not applicable
1 = Exemption/Waiver represented by lower COA
2 = Exemption/Waiver represented as financial assistance

NOTE: Texas Tomorrow Fund should be reported under **Data Elements 10-21**. Report the difference between tuition charged and tuition reimbursed (only the unreimbursed amounts are considered exempt).

If the student was awarded more than four different exemptions/waivers, the additional amount awarded must be reported in **Data Element 48**. Do not report Dual Enrollment recipients in the FAD file.

Tuition Exemption/Waiver Codes (00-70):

CODE	Program Name	Statute
00	**No Exemption or Waiver to Report on FADs**	**N/A**
01	Tuition Reduction for ≥ 15 Hour	54.010
02	Concurrent Enrollment/Minimum Tuition	54.011
03	Senior Citizen Lowered Tuition 55+	54.263
04	Designated Tuition Exemption	54.261
05	Highest Ranking HS Scholarship	54.301
06	Hazlewood Spouse (Credit)	54.341(a-2)
07	Hazlewood Spouse (Non-Credit)	54.341(a-2)
08	Hazlewood Dependents Legacy Act	54.341(k)
09	Hazlewood Veteran (Credit Hours)	54.341(a)
10	Hazlewood Veteran (Non-Credit Hours)	54.341(a)
11	Hazlewood Dependents (Credit Hours)	54.341(b)(1)
12	Hazlewood Dependents (Non-Credit Hours)	54.341(b)(1)
13	Children of Disabled Firefighters/Law Enforcement Officers	54.351
14	Disabled Peace Officers and Firefighters	54.352
15	Deaf or Blind	54.364
16	Good Neighbor Program	54.331

CODE	Program Name	Statute
17	Firefighters taking Fire Science Courses	54.353
18	Children of POWs and MIAs	54.343
19	Senior Citizen 65+ for Audit Hours	54.365(b)
20	Senior Citizen 65+ for 6 hours free tuition	54.365(c)
21	Foster Care/Texas Department Family Protective Services	54.366
22	Adopted	54.367
23	National Guard Exemption	54.345
24	* See Inactive	54.216
25	Fully Funded Courses	54.217
26	Distance Learning Exemption from Fees	54.218
27	Ex-Prisoners of War	54.342
28	Children of Nurse Faculty	54.355
29	Preceptors and their Children	54.356
30	Inter-Institutional Academic Programs	54.368
31	Prorated Fees for Term Length	54.5025
32	Student Services Fee Exemption	54.262
33	Governing Board Waivers	54.5035
34	Texas Tomorrow Fund/Public Universities	54.624
35	Ad Valorem	130.0032
36	* See Inactive	130.008
37	Community College District Employees	130.0851
38	Dependents of Deceased Public Servants	54.354
39	Military in Texas	54.241(b,c,f,g)
40	Military in Texas, Radiology at MSU	54.241(h)
41	Military in Texas, Intention to Stay in TX	54.241(d,i,k)
42	College Teachers, Professors, Etc.	54.211
43	Border States	54.231(a)
44	Citizens of Mexico in Border Counties	54.231(b)
45	Citizens of Mexico Public Health	54.231(b)(4)
46	Citizens of Mexico (Pilot)	54.231(c)
47	Border County/Parish	54.231(g)
48	100 Mile waiver	54.0601
49	Teaching and Research Assistants	54.212
50	Competitive Scholarship	54.213
51	Biomedical MD/PhD	54.214
52	Economic Development	54.222
53	Nursing Graduate Students Planning to Teach	54.251
54	Foreign Service Officer	54.206
55	Olympic Programs Waiver	54.223
56	NATO Members and Families	54.232
57	Texas Tomorrow Fund Contract	54.621
58	Tech fee at UT Austin	54.221
59	Academic Common Market waiver	54.233
60	Non-Semester-Length Developmental Education Courses	54.225
62	Reduced Tuition/Off Peak Hour Courses	54.061
63	Peace Officers Exemption	54.3531
64	TANF Exemption	54.361
65	Performers of "Taps"	54.344
66	National Student Exchange Program	51.930
67	Combat Exemption	54.2031
69	Reciprocal Educational Exchange Program (REEP)	54.231(d)
70	TAMU Nat'l Lab or Nat'l Lab Operator Employee/Dependent	54.369

*Inactive Codes:
- Code 24 Dual Enrollment – All Institutions
- Code 36 Dual Enrollment – Junior Colleges

Data Element 22   **Program Level.** Enter the code (0-8) that identifies the program level the student was enrolled in at the start of the 2022-23 academic year.

> 0 = Non-Degree Seeking
> 1 = Continuing Education
> 2 = Associate Degree
> 3 = Undergraduate Certificate
> 4 = Bachelor's Degree
> 5 = Master's Degree
> 6 = Doctorate Level/Professional Practice
> 7 = Teacher Certification
> 8 = Graduate Level Certificate

NOTE: Enter option "15" in **Data Element 9** for students reported with undergraduate financial aid that are enrolled in a graduate program.

Data Element #22 (Program Level) should align with Data Element #33 (Classification) to the extent possible.

Data Element 23   **Need Analysis.** Enter "1" if an Expected Family Contribution (EFC) based on the Federal Methodology was calculated. Enter "2" if no EFC was calculated.

1 **= Y**es
2 = No

NOTE: If "9999999" was reported in **Data Elements 6 or 7,** enter "2" to confirm that an EFC based on the Federal Methodology was **not** calculated.

In the event where a subsequent ISIR is processed in a rejected status, institutions are required to report data from the valid ISIR that was used to disburse financial assistance.

Data Element 24   **Living Arrangement.** Enter the code (1-4) that identifies the living arrangement for the student as determined by the institution when calculating cost of attendance.

1 = Living with Parent(s)
2 = On-Campus Housing
3 = Off-Campus Housing
4 = Other

NOTE: Option "4" is used when **Data Element 23 = 2** and the living arrangement cannot be reported.

Data Element 25   **Ethnic Origin.** Enter the code (1-3) that identifies if the student is of Hispanic or Latino origin.

1 = Hispanic or Latino Origin
2 = Not Hispanic or Latino Origin
3 = Not Answered

Hispanic or Latino = A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

NOTE: **RACE** must be reported in **Data Elements 26 – 29 and 32** for affidavit students and students who have applied or have a petition pending with the Bureau of Citizenship and Immigration Services. This includes students that base their residency on visas that allow them to domicile in the U.S.

Data Element 26   **White.** Enter "1" if the student is a person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Data Element 27   **Black or African-American.** Enter "2" if the student is a person having origins in any of the Black racial groups of Africa.

Data Element 28   **Asian.** Enter "4" if the student is a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent (e.g. Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam).

Data Element 29   **American Indian or Alaskan Native.** Enter "5" if the student is a person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.

Data Element 30   **International.** Enter "6" if the student is not a U.S. citizen or permanent resident of the U.S., is in this country on a temporary basis and does not have the right to remain indefinitely. Do **not** report affidavit students.

   NOTE: Use the international code 6 if any of the following applies:
   - Students who paid "Resident Tuition" rate due to a waiver
   - Students who are refugees, asylees, parolees, and those who are here under Temporary Protective Status as international students

Data Element 31   **Unknown or Not Reported.** Enter "7" if the student classification is unknown. This entry should **only** be used if the student has not selected a racial designation.

Data Element 32   **Native Hawaiian or Other Pacific Islander.** Enter "8" if the student is a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Data Element 33   **Classification.** Enter the code (1-5) that identifies the classification at the start of the student's 2022-23 academic year.

   Use the following guidelines to classify a student:

   1 = **Undergraduate Student:** has not received a bachelor's degree.
   2 = **Graduate Student:** enrolled in a graduate, master's or doctoral degree program.
   3 = **Professional Student:** enrolled in law, medicine, dentistry, veterinary medicine, etc.
   4 = **Student with Bachelor's or Higher Degree:** enrolled in undergraduate or certificate program after previously receiving a bachelor's or higher degree (e.g. post-baccalaureate).

5 = **First-Time in College:** has never attended college or other postsecondary institution (excluding hours taken during dual enrollment in high school and courses for which the student received credit through examination). Students should not be reported as a first-time in college student until they have completed their high school work. Must report "000001" in **Data Element 92**.

NOTE: For Community Colleges, students should be classified based on the coursework they are taking at the reporting institution.

Data Element #33 (Classification) should align with Data Element #22 (Program Level) to the extent possible.

Data Element 34   **Dependency Status.** Enter the code (1-3) that identifies the dependency status of the student according to the 2022-23 FAFSA.

1 = Dependent by Title IV Definition
2 = Independent by Title IV Definition
3 = Unknown

NOTE: Option "3" is used when **Data Element 23 = 2** and the student did not complete a need analysis.

Data Element 35   **Date of Birth.** Enter the student's month, day, and four-digit year of birth (i.e. MMDDYYYY).

Data Element 36   **Residency Status.** Enter the code (1-5) that identifies the residency status that was used to determine the student's eligibility for financial assistance during the 2022-23 academic year.

Residency Code	Student reported on CBM001 Data Element #7			
	Universities	**Private/ Independent**	**Health- Related**	**CC & Technical**
1 = Resident: A U.S citizen or permanent resident who is a Texas Resident in accordance to TEC 54.052 (a) (1) (2).	1,3,5,9,C	N/A	1,3,5,C	1,2,5, C, D
2 = Out-of-state or Foreign: A U.S. citizen or permanent resident who is not a Texas Resident. A foreign national not allowed to domicile in the U.S.	2,5,0,E,F,N	N/A	2,5,E,N	3,E,N
3 = Unknown: To be used only by private/independent institutions and NOT for students receiving any state aid.	N/A	N/A	N/A	N/A
4 = Not an allowable option	N/A	N/A	N/A	N/A
5 = Non-Immigrant Residents (e.g. Affidavit Students): A Texas Resident based on TEC 54.052(a)(3) who is not a U.S. citizen or permanent resident but is allowed to pay resident tuition.	A	N/A	A	A,B

NOTE: During Reporting Cycle 3, a student's residency status for public institutions is compared with the residency status reported on the institution's CBM001 (Fall, Spring and Summer) report. All residency mismatches will require an exception code in **Data Element 9**

Data Element 37 **9-Month Expected Family Contribution (EFC).** Enter the **9-Month EFC** determined by using the Federal Methodology.

Enter "9999999" if the student received aid and **Data Element 23 = 2** (i.e. merit aid, categorical aid, exemption/waiver, etc.).

Enter "0999999" if the EFC is equal to $999,999.

NOTE: In the event where a subsequent ISIR is processed in a reject status, institutions are required to report data from the valid ISIR that was used to disburse financial assistance.

Data Element 38 **Student Last Name.** Enter the student's last name. Do **not** enter special characters.

Data Element 39 **Student First Name.** Enter the student's first name. Do **not** enter special characters.

Data Element 40 **Student Middle Initial.** Enter the first letter of the student's middle name, if applicable. Do **not** enter special characters.

Data Element 41 **Zip Code of Permanent Home Address.** Enter the zip code of the student's permanent home address, if in the United States. If outside United States, enter "999999999".

Data Element 42 **Enrollment Status.** Enter the code (1-4) that identifies the highest enrollment status during the student's 2022-23 academic year (i.e. fall, spring and summer).

Use the following to define enrollment for Undergraduate students:
1 = Full-time: at least 12 hours per semester
2 = ¾-time: 9 to 11 hours per semester
3 = ½-time: 6 to 8 hours per semester
4 = Less than ½-time: fewer than 6 hours per semester

Use the following as defined by the institution for Graduate students:
1 = Enrolled in a normal full-time load
2 = Enrolled for at least ¾-time of a normal full-time load
3 = Enrolled for at least ½-time of a normal full-time load
4 = Enrolled less than ½-time of a normal full-time load

Data Element 43 **Gender.** Enter the student's gender at birth.
M = Male
F = Female
U = Unknown

NOTE: Option "U" is used when **Data Element 23 = 2** and the gender cannot be reported.

Data Element 44   **Parent 1 Highest Grade Level Completed.** Enter the code (1-4) that identifies the highest grade-level completed.

1 = Middle School/Junior High
2 = High School
3 = College or Beyond
4 = Unknown

Data Element 45   **Parent 2 Highest Grade Level Completed.** Enter the code (1-4) that identifies the highest grade- level completed.

1 = Middle School/Junior High
2 = High School
3 = College or Beyond
4 = Unknown

Data Element 46   **Cost of Attendance (COA).** Enter the amount of the student's COA used in determining a student's financial need based on the enrollment period (e.g. 12 months, 9 months, 6 months, 4 months, etc.) determined by using the Federal Methodology. If the institution's system only allows a standard 9-month COA to be calculated, the institution must provide the **Enrollment Adjustment Percentage** (EAP) in **Data Element 93.**

Enter "999999" if the student received aid and **Data Element 23 = 2** (i.e. merit aid, categorical aid, exemption/waiver, etc.).

Enter "000000" if the student does not have a calculated COA and **Data Element 23 = 1.**
(e.g. Student not meeting SAP)

NOTE: In the event where a subsequent ISIR is processed in a rejected status, institutions are required to report data from the valid ISIR that was used to disburse financial assistance.

Data Element 47   **Expected Family Contribution (EFC).** Enter the amount of the student's actual EFC based on the enrollment period (e.g., 12 months, 9 months, 6 months, 4 months, etc.) determined by using the Federal Methodology. If the institution's system only allows a standard 9-month EFC, the institution must provide the **Enrollment Adjustment Percentage** (EAP) in **Data Element 94** to determine the adjusted EFC.

Enter "9999999" if the student received aid and **Data Element 23 = 2** (i.e. merit aid, categorical aid, exemption/waiver, etc.).

Enter "9999998" if the EFC is equal to $9,999,999.

NOTE: This amount may be the same as **Data Element 37** if the student's EFC is a 9-month EFC.

In the event where a subsequent ISIR is processed in a rejected status, institutions are required to report data from the valid ISIR that was used to disburse financial assistance.

Data Element 48   **Tuition and Fee Exemption/Waiver.**

Private/Independent Institutions: Enter the amount of tuition and fees the student did not pay as a result of receiving an exemption or waiver. Enter five zeros "00000" if not applicable.

Public Institutions: If the student received more than four different types of exemptions or waivers (previously reported in **Data Elements 10-21**), enter the additional amount of tuition and fees the student did not pay during the same year. Enter five zeros "00000" if not applicable.

NOTE: Fellowships should be reported under **Data Elements 61** or **62,** depending on the source of funding.

Data Element 49   **Categorical Aid.** Enter the amount of aid that the institution does not award to the student, but that the student brings to the school from a third party (**excluding VA Benefits and Athletic Grants/Scholarships**). Enter five zeros "00000" if not applicable.

NOTE: Texas Tomorrow Fund should be reported under **Data Elements 10-21**. Report the difference between tuition charged and tuition reimbursed (only the unreimbursed amounts are considered exempt).

Data Element 50   **Federal Pell.** Enter the amount of Federal Pell disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 51   **Federal Supplemental Educational Opportunity Grant (SEOG) – Including Match.** Enter the amount of SEOG disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 52   **Texas Public Educational Grant (TPEG).** Enter the amount of TPEG disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 53   **Tuition Differential.**
Public Institutions: Enter five zeros "00000". No tuition differential amount is required.

Private/Independent Institutions: Enter the student's tuition differential for the 2022-23 academic year. Tuition differential cannot be "00000". The tuition differential calculation is the difference between the student's semester credit hours (SCH) tuition rate and the comparable average public tuition rate.

NOTE: Private/Independent Institutions must report a tuition differential, regardless if the student is eligible for the Tuition Equalization Grant (TEG) at the institution. For a list of Southern Association of Colleges and Schools (SACS) levels by institution and an example of a tuition differential calculation, see **Appendix B**.

Data Element 54   **Tuition Equalization Grant (TEG).** Enter the amount of TEG disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 55   **Tuition Equalization Grant (TEG) Award Type.** Enter the code (0-2) that identifies the student's TEG award type for the 2022-23 academic year.

　　　　　　　　　　0 = Not applicable
　　　　　　　　　　1 = First award year recipient (Initial)
　　　　　　　　　　2 = Subsequent award year recipient (Continuation)

Data Element 56   **Ministry-Related Degree.** Enter the code (0-1) that identifies if the student is enrolled in a degree plan in church work for the 2022-23 academic year.

　　　　　　　　　　0 = No
　　　　　　　　　　1 = Yes

Data Element 57   **Semester of Initial/First Award for State Grant Aid (e.g., TEXAS Grant, TEOG, or TEG).** Enter the code (0-3) that identifies the student's TEG, TEOG or TEXAS Grant initial semester awarded for the 2022-23 academic year.

　　　　　　　　　　0 = Not applicable
　　　　　　　　　　1 = Initial/first award issued in the fall semester
　　　　　　　　　　2 = Initial/first issued in the spring semester
　　　　　　　　　　3 = Initial/first award issued in the summer semester

　　　　　　　　　　NOTE: Use option "0" when reporting renewal students.

Data Element 58   **Justification for State Aid for (e.g., TEXAS Grant, TEOG, or TEG)** Enter the code (0-4) that validates the student's state aid eligibility for reporting purposes for the 2022-23 academic year.

　　　　　　　　　　0 = Not applicable
　　　　　　　　　　1 = One-term award recipient
　　　　　　　　　　2 = Student is a TEXAS Grant, TEOG, or TEG recipient who regained eligibility in a non-award period
　　　　　　　　　　3 = Student is a TEXAS Grant or TEG recipient and is enrolled in a degree or certificate program of more than four years; extension of five-year award maximum due to six years of eligibility
　　　　　　　　　　4 = Student is a TEXAS Grant or TEOG recipient who was issued a prorated award due to program hour limitation

　　　　　　　　　　NOTE: Use option "1" if the student is a TEG recipient and received an athletic scholarship in a different term or the student attended for one term due to graduation.

Data Element 59   **Hardship for State Aid (e.g., TEXAS Grant, TEOG, or TEG).** Enter the code (0-1) that identifies if a documented hardship was granted when determining eligibility for state financial aid for the 2022-23 academic year. For additional guidance on hardships, **see [Appendix C](#).**

0 = Not applicable
1 = State aid recipient received a hardship

NOTE: Use option "0" when the state aid recipient did **not** receive a hardship.

Data Element 60   **HB3015 Grants/Scholarships.** Enter the amount of grants/scholarships funded through designated tuition set-asides disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 61   **Grants/Scholarships Funded Through Restricted Funding Sources.** Enter the amount of restricted aid (excluding athletic grants/scholarships) disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

For Example: The institution has a scholarship that is funded by endowments or third-party donations.

NOTE: This includes any "restricted funding" **not** reported elsewhere in the report.

Data Element 62   **Grants/Scholarships Funded Through Unrestricted Funding Sources.** Enter the amount of unrestricted aid (excluding athletic grants/scholarships) disbursed to the student as of the reporting cycle for the 2022-23 academic year. Enter five zeros "00000" if not applicable.

For Example: The institution has a scholarship that is funded through the institution's general operational funds.

NOTE: This includes any "unrestricted funding" **not** reported elsewhere in the report.

Data Element 63   **Federal Veterans Affairs (VA) Educational Benefits.** Enter the amount of Federal VA benefits disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

NOTE: Hazelwood Exemption should be reported under **Data Elements 10-21**.

Data Element 64   **Athletic Grants/Scholarships.** Enter the total amount of athletic grants or scholarships (tuition, fees and stipends which can include housing) disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

NOTE: If the recipient is not obliged to play an intercollegiate sport as a recipient of the scholarship, then the scholarship does not fall into the common meaning of "athletic scholarship".

Data Element 65   **Student Deposit Scholarship (SDS).** Enter the amount of SDS disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 66   **Other Federally-Funded Grants/Scholarships.** Enter the amount of other federally funded grants/scholarships disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

NOTE: This consist of any federal need-based awards **not** reported elsewhere in the report, which includes Governor's Emergency Education Relief (GEER) funding.

Data Element 67   **Other State-Funded Grants/Scholarships.** Enter the amount of other state funded grants/scholarships (excluding athletic grants/scholarships) disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

NOTE: This includes any state need-based awards **not** reported elsewhere in the report.

Data Element 68   **Toward EXcellence, Access, & Success (TEXAS) Grant.** Enter the amount of TEXAS Grant disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 69   **Texas Educational Opportunity Grant (TEOG).** Enter the amount of TEOG disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 70   **Texas Educational Opportunity Grant (TEOG) Award Type.** Enter the code (0-2) that identifies the student's TEOG award type for the 2022-23 academic year.

0 = Not applicable
1 = Initial Year award recipient
2 = Renewal Year award recipient

NOTE: Use option "0" for Private institutions or if student did **not** receive TEOG.

Data Element 71   **Toward EXcellence, Access, & Success (TEXAS) Grant Priority Model Award.** Enter the code (0-4) that identifies the student's TEXAS Grant Priority Model award status for the 2022-23 academic year.

0 = Not applicable
1 = Renewal year recipient
2 = Priority Model criteria that included completed 12 hours of dual credit/AP, completed an IB diploma, completed the Recommended or Advanced High School Program or its equivalent when determining initial year **Priority** eligibility
3 = Priority Model criteria **did not include** completed 12 hours of dual credit/AP, completed an IB diploma, completed the Recommended or Advanced High School Program or its equivalent when determining initial year **Priority** eligibility
4 = Priority Model criteria was **not** used to determine initial year

NOTE: Use option "0" for Private institutions or if student did **not** receive TEXAS Grant.

Data Element 72   **Toward EXcellence, Access, & Success (TEXAS) Grant Initial Year (IY) Pathway**. Enter the code (0-5) that identifies the student's TEXAS Grant initial year pathway for the 2022-23 academic year.

      0 = **Not applicable**

      1 = **Renewal Year (RY) Recipient**: Recipient previously awarded TEXAS Grant

      2 = **Associate Degree Pathway IY Recipient:** Recipient received an initial year award after earning an associate degree and enrolled within 12 months of receiving the associate degree

      3 = **HS Graduation Pathway IY Recipient:** Recipient received an initial year award within 16 months of the high school graduation date

      4 = **Honorable Military Discharge Pathway IY Recipient:** Recipient graduated high school on 05/01/2013 or later and enlisted in military service within 12 months from high school graduation and enrolled ¾ time within 12 months after receiving an honorable discharge

      5 = **TEOG Transfer Pathway IY Recipient:** Recipient transferred to a public university and received an initial year Texas Educational Opportunity Grant (TEOG) award in fall 2014 or later and earned at least 24 semester credit hours, with a minimum 2.5 cumulative GPA

      NOTE: Use option "0" for Private institutions or if student did **not** receive TEXAS Grant.

Data Element 73   **Federal Work-Study (FWS).** Enter the amount of FWS earned by the student, including the federal funds match, if required, as of the reporting cycle for the 2022-23 academic year. Enter five zeros "00000" if not applicable.

Data Element 74   **Texas College Work Study (TCWS).** Enter the state share amount of TCWS earned by the student, excluding match and additional institutional funds, as of the reporting cycle for the 2022-23 academic year. If the student earned cents on their wages, round down to the nearest dollar (e.g., $500.25 = $500 or $500.75 = $500). Enter five zeros "00000" if not applicable.

      NOTE: Match and additional institutional funds earned by TCWS recipients are reported on **Data Element 103**.

Data Element 75   **Need-Based Institutional Work-Study.** Enter the amount of Need-Based Institutional Work-Study disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 76   **AmeriCorps Program.** Enter the amount of AmeriCorps disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 77   **HB3015 Work-Study.** Enter the amount of HB3015 Work-Study earned by the student, as of the reporting cycle for the 2022-23 academic year. Include Work-Study funded through designated tuition set-asides. Enter five zeros "00000" if not applicable.

Data Element 78   **Work-Study Student Mentorship Program (WSMP).** Enter the amount of WSMP earned by the student **including 10% institutional match (excluding fringe benefits),** as of the reporting cycle for the 2022-23 academic year. If the student earned cents on their wages, round down to the nearest dollar (e.g., $500.25 = $500 or $500.75 = $500). Enter five zeros "00000" if not applicable.

Data Element 79   **Texas Armed Services Scholarship Program (TASSP).** Enter the **gross** amount of TASSP disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 80   **FILLER.** Enter five zeros "00000".

Data Element 81   **FILLER.** Enter five zeros "00000".

Data Element 82   **FILLER.** Enter five zeros "00000".

Data Element 83   **College Access Loan (CAL).** Enter the **gross** amount of CAL(s) the student borrowed, as of the reporting cycle for the 2022-23 academic year. Enter six zeros "000000" if not applicable.

Data Element 84   **FILLER.** Enter five zeros "00000".

Data Element 85   **Federal Direct Parent Loan for Undergraduate Student (PLUS) or Grad Plus Loan.** Enter the **gross** amount of the Federal Direct PLUS Loan(s) or Grad Plus Loan(s) borrowed as of the reporting cycle for the 2022-23 academic year. Enter six zeros "000000" if not applicable.

Data Element 86   **Federal Direct Subsidized Loan.** Enter the **gross** amount of the Federal Direct Subsidized Loan(s) the student borrowed, as of the reporting cycle for the 2022-23 academic year. Enter five zeros "00000" if not applicable.

Data Element 87   **Other Long-Term Educational Loan.** Enter the **gross** amount of the other long-term educational loan(s) the student borrowed, as of the reporting cycle for the 2022-23 academic year. Enter six zeros "000000" if not applicable.

   NOTE: Include institutional, state-based, private, federal and alternative educational long-term loan sources certified by the institution not reported elsewhere, where the **student** is the borrower.

Data Element 88   **Federal Direct Unsubsidized Loan.** Enter the **gross** amount of the Federal Direct Unsubsidized Loan(s) the student borrowed, as of the reporting cycle for the 2022-23 academic year. Enter five zeros "00000" if not applicable.

Data Element 89   **FILLER.** Enter five zeros "00000".

Data Element 90   **HB3015 Loan.** Enter the **gross** amount of HB3015 Loan(s) the student borrowed, as of the reporting cycle for the 2022-23 academic year. Enter six zeros "000000" if not applicable.

   NOTE: This includes loans funded through designated tuition set-asides but **excludes** short-term emergency loans.

Data Element 91   **Teacher Education Assistance for College and Higher Education (TEACH) Grant.**
Enter the amount of TEACH Grant disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 92   **Transfer Student or First-Time in College/First-Time in a Graduate Program.**
Enter the code that identifies the transfer status at the beginning of the student's 2022-23 academic year. This status will remain the same for each 2022-23 FAD reporting cycle.

Not Applicable: Enter six zeros "**000000**"
- For a returning or continuing student enrolled at the institution; or
- For a returning or continuing graduate student enrolled at the institution.

First-Time in College/First-Time in a Graduate Program: Enter "**000001**"
- For a student that has never attended college before; or
- For a student that entered with college credits earned before graduation from high school; or
- For a student that entered the institution for the first-time at a graduate level (medical or dental); or
- For a student that was accepted into a master's program, doctoral program, or doctoral professional practice program (e.g., AUD, PharmD, DNP, DRPH, DPT) at the reporting institution.

Transfer Student: Enter the **FICE Code** of the institution of higher education
- For a student that transferred to the institution from another institution; or
- For a graduate student that transferred from another institution at the same level.

Unidentified Transfer Student: Enter "**999999**"
- For a student that transferred from an institution that is out-of-state; or
- For a student that transferred from an institution that does not have a FICE code, designated identifying number or if the FICE code is unknown; or
- For a graduate student that transferred from an out-of-state institution at the same level; or
- For a graduate student that transferred from an institution that does not have a FICE code, designated identifying number or if the FICE code is unknown.

Data Element 93   **Enrollment Adjustment Percentage (EAP) for Cost of Attendance (COA).** Enter three zeros "000" if the COA reported in **Data Element 46** is the COA that was used in determining the student's financial need. Otherwise, if **Data Element 46** does not represent the COA utilized in determining the student's financial need, enter the percentage by which **Data Element 46** should be multiplied to calculate the COA that was utilized in determining the student's financial need. The percentage should be expressed without decimal points. EAP for COA exists for institutions where system limitations prevent reporting the COA in **Data Element 46** that was utilized in determining financial need.

Examples:
- The student was enrolled for 3 months but the institution's system can only calculate or populate a 9-month COA. The EAP is (3/9*100 = 33%). The institutions would enter "033" indicating that 33% of the reported COA was used in determining unmet need.

- The student was enrolled for 12 months but the institution's system can only calculate a 9-month standard COA. The EAP is (12/9*100 = 133%). The institution would enter "133" indicating that 133% of the reported COA was used in determining unmet need.

Data Element 94   **Enrollment Adjustment Percentage (EAP) for Total Expected Family Contribution (EFC).** Enter three zeros "000" if the EFC reported in **Data Element 47** is the EFC that was used in determining the student's financial need. Otherwise, if **Data Element 47** does not represent the EFC utilized in determining the student's financial need, enter the percentage by which **Data Element 47** should be multiplied to calculate the EFC that was utilized in determining the student's financial need. The percentage should be expressed without decimal points. EAP for EFC exists for institutions where system limitations prevent reporting the EFC in **Data Element 47** that was utilized in determining financial need.

Examples:
- The student was enrolled for 3 months but the institution's system can only calculate or populate a 9-month EFC. The EAP is (3/9*100 = 33%). The institutions would enter "033" indicating that 33% of the reported EFC was used in determining unmet need.
- The student was enrolled for 12 months but the institution's system can only calculate a 9-month standard EFC. The EAP (12/9 *100 = 133%). The institution would enter "133" indicating that 133% of the reported EFC was used in determining unmet need.

Data Element 95   **Student Identification (ID) Number.** Enter the 9-digit ID number assigned by the institution.

NOTE: Do not report all zeros. If reporting a student's SSN in **Data Element 5**, a student's ID must be reported in **Data Element 95**. All SSNs or IDs submitted must be consistent with those reported on other THECB reports. A student's SSN/ID is compared with the SSN/ID reported on the institution's CBM001 (Fall, Spring and Summer) report during Reporting Cycle 3.

Data Element 96   **Controlled Substance and Felony Conviction for State Aid Eligibility.** Enter the code (0-1) that identifies if a TEXAS Grant or TEOG recipient has been convicted of either a felony or a crime involving a controlled substance as defined by Chapter 481, Health and Safety Code (Texas Controlled Substances Act).

0 = Not applicable
1 = Student has been convicted of either a felony or a crime involving a controlled substance

Data Element 97 **Selective Service Registration.** Enter the code (0-3) that identifies the student's Selective Service Status:

0 = Not Applicable (i.e., assigned Female at birth)
1 = Student is registered for Selective Service
2 = Student is **not** registered for Selective Service
3 = Exempt

NOTE: Use option "0" if **Data Element 43 = F (Female).** Those who were assigned as Male at birth must be registered with Selective Service, or be exempt, in order to qualify for any type of state aid.

Data Element 98 **Defaulted Loan.** Enter the code (0-2) that identifies if the student defaulted on a federal student loan according to the student's current 2022-23 ISIR.

0 = Not applicable
1 = Yes
2 = No

NOTE: Use option "0" if **Data Element 23** = **2**. Use option "2" if **Data Element 23** = **1** and the student (including affidavit students) completed a TASFA or an institutional application. The student's default status may change for each reporting cycle.

Data Element 99 **Attempted Hours in the Fall Semester.** Enter the total number of hours the student attempted in the **fall** semester for the 2022-23 academic year.

Data Element 100 **Attempted Hours in the Spring Semester.** Enter the total number of hours the student attempted in the **spring** semester for the 2022-23 academic year.

Data Element 101 **Attempted Hours in the Summer Semester.** Enter the total number of hours the student attempted in the **summer** semester for the 2022-23 academic year.

NOTE: Attempted hours reported in **Data Elements 99-101** should align with **Data Element 42** and includes repeated courses, courses the student drops and from which the student withdraws (excluding Advance Placement (AP), College Level Examination Program (CLEP), and dual credit hours).

If "0" hours are reported for all three **Data Elements 99-101** and it does not align with **Data Element 42**, an exception code must be reported in **Data Element 9.**

Data Element 102 **Total Cumulative Attempted Hours.** Enter the cumulative **total** number of hours the student attempted.

NOTE: Attempted hours reported in **Data Element 102**, is defined as every course in every semester, including but not limited to, current (in-progress) courses, repeated courses and courses the student drops/withdraws after census and transfer credit hours accepted by the institution.

Data Element 103   **Texas College Work-Study (TCWS) Match Including Additional Institutional Funds.** Enter the amount of match funds including additional institutional funds the student earned, as of the reporting cycle for the 2022-23 academic year. Enter five zeros "00000" if not applicable.

Data Element 104   **Texas College Work-Study (TCWS) Job Location.** Enter the code (0-5) that identifies the location of student employment, as of the reporting cycle for the 2022-23 academic year.

0 = Not applicable
1 = On-Campus
2 = For Profit Off-Campus
3 = Non-Profit Off-Campus
4 = Both On-Campus and For Profit Off-Campus
5 = Both On-Campus and Non-Profit Off-Campus

Data Element 105   **Work-Study Student Mentorship Program (WSMP) Job Location.** Enter the code (0-5) that identifies the employment location for the student, as of the reporting cycle for the 2022-23 academic year.

0 = Not applicable
1 = On-Campus
2 = For Profit Off-Campus
3 = Non-Profit Off-Campus
4 = Both On-Campus and For Profit Off-Campus
5 = Both On-Campus and Non-Profit Off-Campus

Data Element 106   **Date of Free Application for Federal Student Aid (FAFSA) or Texas Application for State Financial Aid (TASFA).** Enter the CPS Application Receipt Date on the ISIR or the date the TASFA/Institutional application was first received by the institution, as of the reporting cycle for the 2022-23 academic year. Enter eight zeros "00000000" if not applicable.

NOTE: Application Receipt Date, as defined on page 25 of the ISIR Guide, shows the date the application was received by the FAFSA processor or the date an electronic FAFSA transmission was received by the CPS.

Data Element 107   **Total Tuition and Fees for Fall.** Enter the total amount of tuition and fees charged to the student, as of the reporting cycle for the 2022-23 academic year.

Data Element 108   **Total Tuition and Fees for Spring.** Enter the total amount of tuition and fees charged to the student, as of the reporting cycle for the 2022-23 academic year.

Data Element 109   **Total Tuition and Fees for Summer.** Enter the total amount of tuition and fees charged to the student, as of the reporting cycle for the 2022-23 academic year.

Data Element 110   **Toward EXcellence, Access, & Success (TEXAS) Grant Satisfactory Academic Progress (SAP).** Enter the code (0-3) that identifies the recipient's SAP status, as of the reporting cycle for the 2022-23 academic year.

0 = Not a TEXAS Grant recipient
1 = Yes
2 = No
3 = Reporting Cycle 1

NOTE: Use option "0" for Private institutions or if student did **not** receive TEXAS Grant.

Data Element 111 **Texas Educational Opportunity Grant (TEOG) Satisfactory Academic Progress (SAP).** Enter the code (0-3) that identifies the recipient's SAP status, as of the reporting cycle for the 2022-23 academic year.

0 = Not a TEOG recipient
1 = Yes
2 = No
3 = Reporting Cycle 1

NOTE: Use option "0" for Private institutions or if student did **not** receive TEOG.

Data Element 112 *Updated* **Tuition Equalization Grant (TEG) Satisfactory Academic Progress (SAP).** Enter the code (0-4) that identifies the recipient's SAP status, as of the reporting cycle for the 2022-23 academic year.

0 = Not a TEG recipient. Only used by public institutions.
1 = Yes. If the student met SAP requirements and did receive a TEG award.
2 = No. If the student did not meet SAP requirements, regardless of whether the student was awarded TEG.
3 = Reporting Cycle 1
4 = If the student met SAP requirements but did not receive a TEG award.

Data Element 113 **FILLER.** Enter one zero "0".

Data Element 114 *New* **Texas First Scholarship.** Enter the amount of Texas First Scholarship disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 115 *New* **Bilingual Education Program.** Enter the amount of Bilingual Education funds disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 116 *New* **Educational Aide Exemption (EAE).** Enter the amount of EAE disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 117 *New* **Educational Aide Exemption (EAE) Matching.** Enter the amount of EAE matching funds disbursed to the student during the 2022-23 academic year, as of the reporting cycle. Enter five zeros "00000" if not applicable.

Data Element 118 *New* **Future Occupations & Reskilling Workforce Advancement to Reach Demand (FORWARD) Loan Program.** Enter the **gross** amount FORWARD Loan the student borrowed, as of the reporting cycle for the 2022-23 academic year. Enter five zeros "00000" if not applicable.

GENERATED REPORTS & NOTIFICATIONS
FY 2023 (2022-23) FAD

Generated Reports

Edit Report (ECR)

The **Edit Report (ECR)** provides a listing of all Data Records with Errors and/or Questionable Values. This report has three sections: **Edit Summary**, **Error Report**, and **Questionable Report**.

Note: Institutions have the capability to view the reports directly from the portal. Reports can be downloaded from the **"Export"** drop-down menu.
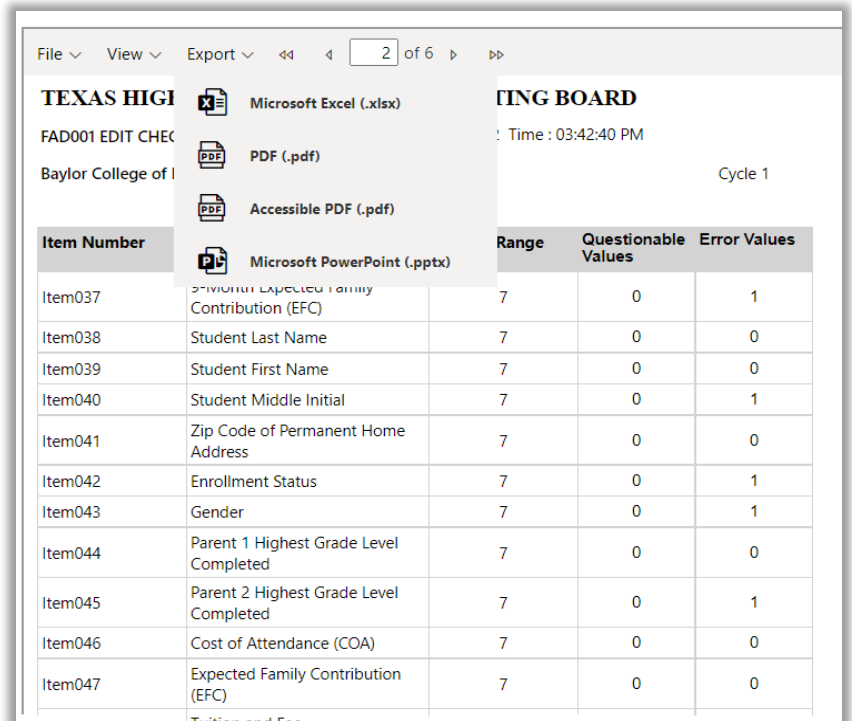
Edit Summary

This section provides a listing of all data elements with the corresponding total number of Errors and Questionable values found in the file. In addition, it includes a breakdown of the total student records submitted.

Questionable Values and Error Values

Within the **Edit Summary,** there are the Questionable Values and the Error Values. This provides a student-by-student listing of all **Data Records** with errors and questionable values found. The listing includes the following information for each **Data Record**:

- Student SSN/ID (Data Element 5)
- Student Name (Data Elements 38 and 39)
- Student ID (Data Element 95)
- Item #
- Data Element Name
- Edit Message
- File Value
- Total Number of Errors Found

| File ∨ | View ∨ | Export ∨ | ◁◁ | ◁ | 2 of 6 | ▷ | ▷▷ |

TEXAS HIGH... ...TING BOARD

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Baylor College of ... Cycle 1

	Microsoft Excel (.xlsx)
	PDF (.pdf)
	Accessible PDF (.pdf)
	Microsoft PowerPoint (.pptx)

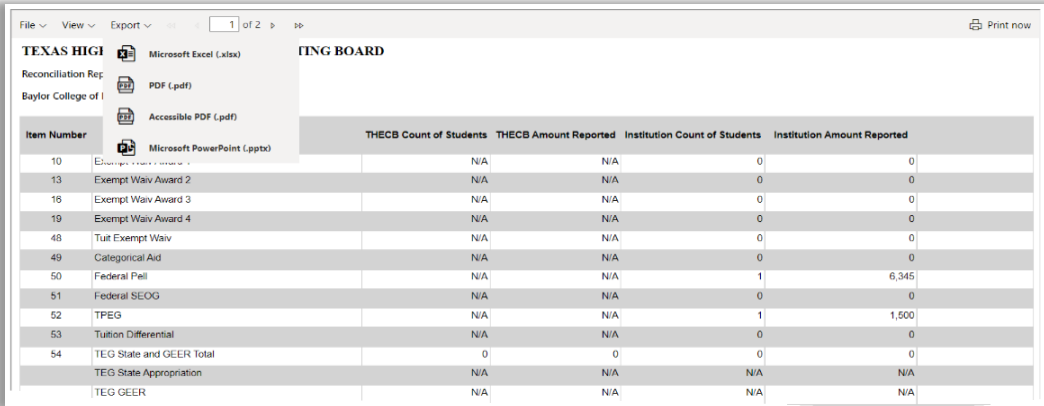| Item Number		Range	Questionable Values	Error Values
Item037	9-Month Expected Family Contribution (EFC)	7	0	1
Item038	Student Last Name	7	0	0
Item039	Student First Name	7	0	0
Item040	Student Middle Initial	7	0	1
Item041	Zip Code of Permanent Home Address	7	0	0
Item042	Enrollment Status	7	0	1
Item043	Gender	7	0	1
Item044	Parent 1 Highest Grade Level Completed	7	0	0
Item045	Parent 2 Highest Grade Level Completed	7	0	1
Item046	Cost of Attendance (COA)	7	0	0
Item047	Expected Family Contribution (EFC)	7	0	0
	Tuition and Fee...			

Reconciliation Report (Recon)

The **Reconciliation Report (Recon)** provides a listing of the total number of students and amounts reported for each of the data elements. This report will compare the totals in the file to the totals in the THECB database.

During Reporting Cycles 1 and 2:
Institutional and THECB data will be listed for informational purposes. **All** warnings should be thoroughly reviewed for data accuracy and integrity.

During Reporting Cycle 3:
State financial programs **must** reconcile with the THECB database. **All** errors must be resolved prior to data certification.

The report will be in data element order and include the following information:
- Item # (Data Element)
- Program Name
- THECB Student Count
- THECB Amount
- Institution Student Count
- Institution Amount

State financial aid program totals reported in the file that do not reconcile with the total in the THECB database will list ***Reconcile** in the last column of the report. **N/A** will appear for all other programs.

The programs that **must** be reconciled with the THECB database are:
- Bilingual Education Program
- College Access Loan (CAL)
- Educational Aide Exemption (EAE)
- Future Occupations & Reskilling Workforce Advancement to Reach Demand (FORWARD) Loan
- Texas Armed Services Scholarship Program (TASSP)
- Tuition Equalization Grant (TEG)
- Texas Educational Opportunity Grant (TEOG)
- Toward EXcellence, Access, and Success (TEXAS) Grant
- Texas College Work-Study (TCWS)
- Work-Study Student Mentorship Program (WSMP)

Program Comparison Report (PCR)

The **Program Comparison Report (PCR)** provides a summary of the demographic and program data from the file submitted and compares to the previous year's totals. For example, FY 2023 cycle 2 totals will be compared to cycle 2 totals from FY 2022. Items with a percentage change that exceed the standard deviation will be marked as ****REVIEW**. Institutions are required to verify the data marked for review to ensure it is accurate. Files with invalid totals will need to be corrected and resubmitted.

TEXAS HIGHER EDUCATION COORDINATING BOARD

Program Comparison Report -- Reporting Cycle 2, 2022

This is the comparison of demographic data from the reporting cycle of the previous year to the reporting cycle of the current year. Items marked as **REVIEW represent differences in your reporting from last year to this year. Please review those items for accuracy. Records with formatting issues are not included in the totals.

Program Level (Data Element #22)

	2022	2021	% Diff	
Non-Degree Seeking	18	0	100.00%	**Review
Continuing Education	0	0	0.00%	
Associate Degree	0	0	0.00%	
Undergraduate Certificate	0	0	0.00%	
Bachelor's Degree	18,582	1,296	1333.80%	**Review
Master's Degree	6,909	18	38283.33%	**Review
Doctorate Level/Professional Practice	867	0	100.00%	**Review
Teacher Certification	0	0	0.00%	
Graduate Level Certificate	147	0	100.00%	**Review
Total	26,523	1,314	1918.49%	

Need Analysis (Data Element #23)

	2022	2021	% Diff	
Completed either a FAFSA or TASFA	20,940	1,034	1925.15%	**Review
None used to receive aid	5,583	280	1893.93%	**Review
Total	26,523	1,314	1918.49%	

TEXAS HIGHER EDUCATION COORDINATING BOARD

Students reported on FADS, Reporting Cycle 3, 2021
but not found on CBM001, Semester 1, 2020, Semester 2, 2021, Semester 3, 2021 and Semester 4, 2021

Baylor College of Medicine-Medical School (004949)

FICE	SSN	Student ID	Student Name	Report Year
004949	056703981	T60822511	XMPUEZ FDPLXF EXPQNI	2021

*** 1 Records are on this report.

*** Student IDs reported on the FADS report but not found on the certified CBM001 for Fiscal Year 2021

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Unmatched SSN Report (SSN)

The **Unmatched SSN Report (SSN)** provides a listing of student Social Security Numbers (SSN)/Identification (ID) Numbers reported in the FAD file that were not found in the CBM database for Fall 2022, Spring 2023, and Summer 2023. This report does not identify any errors and should only be reviewed for accuracy. Only files with major discrepancies should be corrected and resubmitted.

NOTE: This report will only be generated during **Reporting Cycle 3**.

Notifications

Data Report Processing Schedule

Data reports are processed every hour, 7 days a week. Processing times may vary based on the size and number of files received by the THECB.

System Generated Emails

Certification Submission
Subject: "Your certification request was successful"
Body: "You certification request for Report Type: FAD001 - Report Year 2023 - Cycle X is submitted successfully."

Additional Justification Information Requested
Subject: "Your certification request requires more information"
Body: "Your certification request for Report Type: FAD001 - Report Year 2023 - Cycle X requires more information. Please review comments and resubmit request."

Justification Request Denial
Subject: "Your certification request is denied"
Body: "Your certification request for Report Type: FAD001 - Report Year 2023 Cycle X is denied."

Justification Request Approval
Subject: "Your certification request is approved"
Body: "Your certification approval process has started for Report Type: FAD001 - Report Year 2023 - Cycle X."

Certification Request Approval
Subject: "Your certification request is approved"
Body: "Your certification approval process has started for Report Type: FAD001 - Report Year 2023 – Cycle X."

Validation/Certification Notification
A **Validation/Certification Notification** is automatically sent to the institution's designated email address after a FAD report file is processed and no errors are found. This notification includes a link to CBPass, where the institution's designated official can login and can request to Validate/Certify the reporting cycle data.

Validation/Certification Confirmation
A **Validation/Certification Confirmation** is automatically sent to the institution's designated email address after the institution's designated official **Validates/Certify** the reporting cycle data in CBPass. This notification indicates that the institution's reporting obligation for the corresponding cycle has been met and no additional action is required.

APPENDICES
FY 2023 (2022-23) FAD

Appendix A

Award Amount Summary

TEXAS Grant				
Institution Type	**Year Max**	**Semester Max**	**Target/Year Max**	**Target/Semester Max**
Public Universities and HRIs	$16,137	$5,379	$7,500	$2,500

The calculated priority EFC for 2022-23 is $6,454.
The priority EFC set by the THECB should serve as a method for prioritizing IY awards for eligible students and is not an eligibility requirement to receive an award.

TEOG		
Institution Type	**Year Max**	**Semester Maximum**
Public State Colleges	$4,599	$1,533
Public Technical Institutes	$11,937	$3,979
Public Community Colleges	$5,121	$1,707

The calculated priority EFC for 2022-23 is $6,454.
The priority EFC set by the THECB should serve as a method for prioritizing IY awards for eligible students and is not an eligibility requirement to receive an award.

TEG		
Institution Type	**Year Max**	**Exceptional Need**
Private/Independent Institutions	$3,497	$5,246

Undergraduate students whose EFC's are ≤ $1,000 may receive up to the Exceptional Need award amount.

TASSP	
Institution Type	**Year Max**
Public and Private Institutions	$10,000

Appendix B

Southern Association Colleges and Schools (SACS) Program Levels

INSTITUTION NAME	SACS LEVEL	UNDERGRADUATE TUITION RATE PER SCH	GRADUATE TUITION RATE PER SCH
Abilene Christian University	6	$266	$343
Austin College	3	$212	$305
Baylor University	6	$266	$343
Concordia University Texas	5	$201	$253
Criswell College	3	$212	$305
Dallas Baptist University	5	$201	$253
East Texas Baptist University	3	$212	$305
Hardin-Simmons University	5	$201	$253
Houston Baptist University	5	$201	$253
Howard Payne University	3	$212	$305
Huston-Tillotson University	3	$212	$305
Jacksonville College	1	$67	n/a
Jarvis Christian College	3	$212	$305
LeTourneau University	3	$212	$305
Lubbock Christian University	3	$212	$305
McMurry University	3	$212	$305
Our Lady of the Lake University	5	$201	$253
Parker University	5	$201	$253
Paul Quinn College Accredited by: Transnational Association of Christian Colleges and Schools (TRACS)	2	$66	n/a
Rice University	6	$266	$343
Schreiner University	3	$212	$305
Southern Methodist University	6	$266	$343
Southwestern Adventist University	3	$212	$305
Southwestern Assemblies of God University	5	$201	$253
Southwestern Christian College	2	$66	n/a
Southwestern University	2	$66	n/a
St. Edward's University	5	$201	$253
St. Mary's University	5	$201	$253
Texas Chiropractic College	5	$201	$253
Texas Christian University	5	$201	$253
Texas College	2	$66	n/a
Texas Lutheran University	3	$212	$305
Texas Wesleyan University	6	$266	$343
The University of Dallas	5	$201	$253
Trinity University	3	$212	$305
University of Mary Hardin-Baylor	5	$201	$253
University of St. Thomas	5	$201	$253
University of the Incarnate Word	6	$266	$343
Wayland Baptist University	5	$201	$253
Wiley College	2	$66	n/a

For example: Institution's Current Tuition Rate per SCH = $620
Institution's SACS Level = 5

In this example, the **graduate** student is enrolled in 9 SCHs in the fall and 9 SCHs in the spring. To calculate tuition differential, the institution would complete the following:

$620	–	$253	=	$367	x	18 SCH	=	$6,606
Institution Current Tuition	–	SACS Avg.	=	Difference	x	Semester Credit Hours	=	**Tuition Diff.**

Appendix C

TEXAS Grant Satisfactory Academic Progress (SAP)

At the end of the first academic year, a student must meet SAP requirements, which includes the GPA and completion rate (pace) calculations, set by the institution to be eligible for a first RY award.

At the end of the second academic year, and all subsequent years, a student must have completed:

- 24 SCHs; and
- have a minimum 2.5 cumulative GPA or its equivalent.

Academic Year	SAP Requirements	
End of 1st academic year	Institutional SAP policy	
End of 2nd academic year and all subsequent years	Complete 24 SCH	2.5 cumulative GPA on a 4-point scale

> ✋ **STOP: Summer Satisfactory Academic Progress (SAP) Requirements**
>
> If the student **receives** state grant funding for the summer term(s), institutions **must** include credits attempted for summer coursework when calculating the satisfactory academic progress (SAP).
>
> If a student **does not receive** state grant funding for the summer term(s), a student could take summer coursework to re-establish eligibility if they failed to meet SAP requirements during the last term or semester. Summer coursework (not funded using state grants) should not be used to recalculate SAP if the attempted credits will result in the student losing their eligibility for the fall term.

TEXAS Grant Hardship

A student who is ineligible for a TEXAS Grant may be eligible under a hardship provision based on one of the following provisions:

- If the student is enrolled in less than nine SCH (but at least six SCH)
- If the student's GPA falls below SAP requirements
- If the student's completion rate falls below SAP requirements
- If the student's number of completed hours falls below SAP requirements
- If the student requires an extension of the year limits to complete their degree
- If the student receives a grant after **attempting** more than 150 hours
  - However, the total number of hours **paid for**, at least in part, with TEXAS Grant funds may not exceed 150 semester credit hours or the equivalent

The institution will determine any acceptable reasons to grant a hardship decision. Each institution must adopt a hardship policy and have the policy available for public review. All hardship decisions must be documented in the student's record and be available for submission to the THECB, upon request.

> ✋ **STOP:** A student enrolled for fewer than six hours CANNOT receive a TEXAS Grant award, regardless of the circumstances, including hardships (See TAC, Title 19, Section 22.230(b)).

TEOG Satisfactory Academic Progress (SAP)

At the end of the first academic year, a student must meet the satisfactory academic progress (SAP) requirements set by the institution to be eligible for a first RY award.

At the end of the second academic year, and all subsequent years, a student must have completed 75% of total attempted hours and have a minimum 2.5 cumulative GPA or its equivalent.

The chart below reflects these requirements, which must be monitored to ensure compliance. The chart below reflects these requirements, which must be monitored to ensure compliance.

Academic Year	SAP Requirements	
End of 1st academic year	Institutional SAP Policy	
End of 2nd academic year and all subsequent years	Complete 75% of attempted SCH in the most recent academic year	2.5 cumulative GPA on a 4-point scale or its equivalent

🛑 **STOP: Summer Satisfactory Academic Progress (SAP) Requirements**

If the student *receives* state grant funding for the summer term(s), institutions **must** include credits attempted for summer coursework when calculating the satisfactory academic progress (SAP).

If a student *does not receive* state grant funding for the summer term(s), a student could take summer coursework to re-establish eligibility if they failed to meet SAP requirements during the last term or semester. Summer coursework (not funded using state grants) should not be used to recalculate SAP if the attempted credits will result in the student losing their eligibility for the fall term.

TEOG Hardship

A student who is ineligible for a TEOG may be eligible under a hardship provision based on one of the following provisions:

- If the student's GPA falls below SAP requirements
- If the student's completion rate falls below SAP requirements
- If the student is enrolled in less than six SCH
- If the student receives a grant after **attempting** more than 75 hours
  - However, the total number of hours **paid for**, at least in part, with TEOG funds may not exceed 75 semester credit hours or the equivalent
- If the student requires an extension of the year limits

The institution will determine any acceptable reasons to grant a hardship decision. Each institution must adopt a hardship policy and have the policy available for public review. All hardship decisions must be documented in the student's record and be available for submission to the THECB, upon request.

TEG Satisfactory Academic Progress (SAP)

At the end of the first academic year, a student must meet the SAP requirements set by the institution to be eligible for a subsequent award.

At the end of the second academic year, and all years thereafter, undergraduates must have completed 24 semester credit hours (SCHs) in the most recent academic year with a 75% completion rate for hours attempted in that year, and they must have a minimum 2.5 cumulative GPA or its equivalent. Graduate students must have completed 18 SCHs in the most recent academic year with a 75% completion rate for hours attempted in that year, and they must have a minimum 2.5 cumulative GPA or its equivalent.

The chart below reflects these requirements, which must be monitored to ensure compliance.

ACADEMIC YEAR	SAP REQUIREMENTS		
END OF 1ST ACADEMIC YEAR	Institutional SAP policy		
END OF 2ND ACADEMIC YEAR OR LATER – **UNDERGRADUATE STUDENTS**	Completion of at least 24 SCHs in the most recent academic year	75% completion rate	2.5 cumulative GPA on a 4-point scale or its equivalent
END OF 2ND ACADEMIC YEAR OR LATER – **GRADUATE STUDENTS**	Completion of at least 18 SCHs in the most recent academic year		

> 🛑 **STOP: Summer Satisfactory Academic Progress (SAP) Requirements**
>
> If the student *receives* state grant funding for the summer term(s), institutions **must** include credits attempted for summer coursework when calculating the satisfactory academic progress (SAP).
>
> If a student *does not receive* state grant funding for the summer term(s), a student could take summer coursework to re-establish eligibility if they failed to meet SAP requirements during the last term or semester. Summer coursework (not funded using state grants) should not be used to recalculate SAP if the attempted credits will result in the student losing their eligibility for the fall term.

TEG Hardship

A student who is ineligible for a TEG may be eligible under a hardship provision based on one of the following provisions:

- If the student is enrolled in less than ¾ time of full-time enrollment
- If the student's GPA falls below SAP requirements
- If the student's completion rate falls below SAP requirements
- If the student's number of completed hours falls below SAP requirements
- If the student requires an extension of the year limits to complete their certificate or degree

The institution will determine any acceptable reasons to grant a hardship decision. Each institution must adopt a hardship policy and have the policy available for public review. All hardship decisions must be documented in the student's record and be available for submission to the THECB, upon request.

Appendix D

CBPass Portal Instructions

New User Sign Up

1. Navigate to the **CBPass** portal.
2. Click **create one now**
3. Enter the following information on the **CBPass New User Registration page:**
   - First and Last Name
   - Affiliation (Type the institution's full name or "Other")
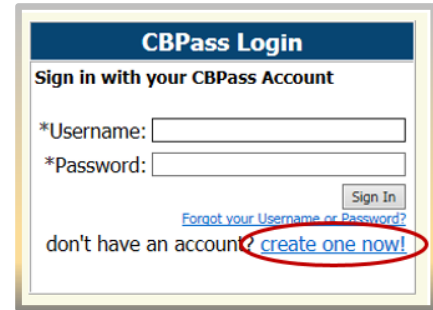
NOTE: Avoid typing "the" as the first word of the affiliation. The affiliation field shows an institution in the database exactly as it is typed. Be specific when entering the institution's full name. For example, if an institution has multiple campuses, enter the full name, such as University of Houston - Downtown.

   - Physical Address
   - Telephone Number
   - Email Address

NOTE: The user's email address will become the login name for the requested application.

   - User Name
   - Password
   - Answer to the security math problem

4. Check the box agreeing to the **CBPass Account Agreement** (this box must be selected to proceed with registering).
5. Click **Register.**

6. Select three security questions to answer for password reset purposes.

Please select 3 of the security questions below to be used for password reset and personal identification purposes:

Select
- [ ] What was the name of your first stuffed animal?
- [x] What is the first name of the boy or girl that you first kissed?
- [ ] In what city did you meet your spouse/significant other?
- [x] What school did you attend for sixth grade?
- [ ] What is your oldest brother's birthday month and year? (e.g. January 1900)
- [ ] Where were you when you first heard about 9/11?
- [ ] What is the name of a college you applied to but didn't attend?
- [x] In what city or town was your first job?
- [ ] In what city or town did your mother and father meet?
- [ ] What is your maternal grandmother's maiden name?

[Continue] [Generate a new list of questions]

7. Answer the security questions and click **Continue** to create the new account. Click **Cancel** to go back to the list of security questions.

What is the first name of the boy or girl that you first kissed? John
What school did you attend for sixth grade? King Middle School
In what city or town was your first job? Austin

[Continue] [Cancel]

8. Congratulations, the account creation process is now complete.

Appendix E

Additional Resources

THECB CONTACT INFORMATION	
FAD Team Email	FADB@highered.texas.gov
OTHER RESOURCES FOR INSTITUTIONS	
General program information for institutions	Student Financial Aid Programs Information Webpage
General loan information	HHloans
Texas Program Statutes	Texas Education Code
Texas Program Rules	Texas Administrative Code
Information concerning program processing, procedures, allocations, and other topics will be communicated to institutions through the GovDelivery system. To receive these communications, interested individuals must subscribe.	GovDelivery