

## Scheduled Financial Closing Dates for All Campuses FY2026

Accounting Period	Final Date for HR Journals Sent to the General Ledger*	Scheduled Closing Start Date	Scheduled Closing End Date
1 (September)	10/01/2025	10/2/2025	10/7/2025
2 (October)	11/3/2025	11/4/2025	11/7/2025
3 (November)	12/1/2025	12/2/2025	12/5/2025
4 (December**)	1/6/2026	1/7/2026	1/12/2026
5 (January)	2/3/2026	2/4/2026	2/9/2026
6 (February)	3/3/2026	3/4/2026	3/9/2026
7 (March)	4/1/2026	4/2/2026	4/7/2026
8 (April)	5/1/2026	5/4/2026	5/7/2026
9 (May)	6/1/2026	6/2/2026	6/5/2026
10 (June**)	7/7/2026	7/8/2026	7/13/2026
11 (July**)	8/4/2026	8/5/2026	8/10/2026
12 (August)	TBD	TBD	TBD
<p>* Scheduled Closing Start Dates are determined by the final delivery date of HR journals and the subsequent posting of all HR journals for the month.</p> <p>** The Scheduled Closing Start Dates and Scheduled Closing End Dates are later than normal due to the last on-cycle for the month being processed later.</p> <p>The payroll calendars for FY26 are found at the Payroll Services website:  <a href="http://www.uh.edu/human-resources/payroll/">http://www.uh.edu/human-resources/payroll/</a> </p>			