FSIT01   **UHS Finance System Access Form For Technical Support Team**

Last Name: [_____]   First Name: [_____]   Middle Initial: [____]

Empl ID/POI ID: [_____]   Job Title: [_____]

Campus Phone: [_____]   UH Mail Code: [_____]

College/Division: [_____]   E-Mail address: [_____]

Department: [_____]   Department ID: [_____]

Special Action: ☐ Terminate Access remove all access   ☐ Transfer to another Department remove all access

Add   Remove

☐   ☐   **Finance Systems Database Administrator**
Peoplesoft Administrator - Full access to Finance modules

☐   ☐   **Finance Technical Support Staff**
View only access to Finance AP, GL, PO, AM and Budget modules, Commitment Control Budget Error pages, Process Monitor and Server List, Integration Broker Monitor, Report Manager, PeopleTools Test Utilities access, Read only access to PeopleTools Web Profile Configuration and Web Profile History

☐   ☐   **Finance Technical Support Staff - additional access for Imaging support team**
Image upload access to vouchers

☐   ☐   **Finance Technical Support Staff - additional access for Grant Modules support team**
Access to Grant Module Dynamic Faculty Role

Signatures

Individual: _____   Date _____

Supervisor: _____   Date _____

Manager, Enterprise Computing: _____   Date _____