

Main Campus – Verify Your Mailing address & SSN (Note 1)

Dear <<fullname>>:

In January 2025, the University of Houston-Main Campus will be distributing IRS Form 1098-T electronically, unless you have opted out and elected to receive your Form 1098-T by mail. Until January 17, 2025, please verify your current mailing address by logging into AccessUH and selecting the myUH Self Service icon and making any necessary updates. Also, confirm that your Social Security Number/Taxpayer Identification Number is correct. Please note, if you have already submitted your consent to electronically receive your IRS Form 1098-T, the University still needs your current mailing address and SSN/TIN to provide your Form 1098-T information to the Internal Revenue Service.

It is important that the address and SSN/TIN are correct even if you elected to have your form distributed electronically because the IRS receives a copy of Form 1098-T; therefore, please ensure your mailing address and SSN/TIN are correct by January 17th.

Please do not reply to this message. If you have questions regarding your IRS Form 1098-T, please contact the UH Bursar's office at (713) 743-1010 opt 6.

You may verify the validity of this message by visiting the UH Tax Website (www.uh.edu/finance) then, click on Tax Information, then IRS Form 1098-T E-mails).

Bursar Office
University of Houston
(713) 743-1010 opt 6

(Note 1 – For Downtown, Clear Lake, and Victoria campuses, the e-mails will be similar, but will be worded differently to pertain specifically to their respective campuses (e.g. logging in).