

SPORT CLUB COACHES/INSTRUCTOR AGREEMENT

Sport Club:

Academic Year:

Position Title:

Start Date:

End Date:

Last Name:

First Name:

Address (including city, state, zip):

Contact Number:

Email Address:

Emergency Contact Information

Last Name:

First Name:

Relationship:

Phone:

Email Address:

A good coach can be a valuable asset to a sport club in terms of providing mature judgment and advice based on experience and insight into the sport, league and community. Ideally, the coach(es) can help provide this leadership without usurping the authority of the student leadership. The primary goal of clubs is always on student development, therefore, the coach(es) should encourage this and allow students to make their own decisions with the guidance of the coach(es).

Coaching Expectations:

1. The coach should play an active role in the on field decisions of the sport club.
2. The coach will provide guidance in the development of leadership and responsibility of sport club members.
3. The coach will provide guidance to the sport club in ensuring that all club activities are within University of Houston Campus Recreation, league and governing body guidelines. The coach will not take a leadership role or make decisions on behalf of the club.
4. Student members MUST handle all club business matters (hosting tournaments, submitting forms, equipment requests, finances, board elections, travel, play schedules, etc.) with the coach serving in an advisory capacity as needed. The coach should not be involved in the management of the club including but not limited to: club budgets, club expenditures, removal of players, securing of practice or competition space.
5. The coach may not submit any documents on behalf of the club. When representing the club in any capacity (marketing, fundraising, scheduling, meeting with league executives, etc.), a coach must always be accompanied by a student member of the club.
6. Coach(es) serve at the discretion of the club executives. Any decisions to remove a coach from their position must be discussed with and approved by the club leadership. In conjunction with notifying Sport Clubs Administration.
7. Coaches are required to provide an organized and safe environment for the instruction and training for participants of various skill levels. The safety and welfare of the participants should always take precedence over the value of a win. Coach(s) will follow risk management incentives for the safety of the club members, opponents and spectators.
8. Coaches must promote good sportsmanship at all times. Individuals must always conduct themselves in a manner that does not detract from the reputation of the University. This includes behavior in game situations, contact with other teams and interaction with event staff. When involved in off-campus events or when traveling, be aware that you are representing the University of Houston.
9. All coaches will be held accountable for the conduct of their players. Coaches have a responsibility to address any misconduct and/or unsportsmanlike behavior. Coaches are required to immediately notify the Sports Clubs Office of any situation that may violate the Student Code of Conduct. Coaches are required to comply with the request of Sport Club Staff on duty during practices and game competitions.

9. Any money spent by the coach is subject to being denied for reimbursement by the club, the program, the department, or the university. if removed as a coach for a sport club, the club does not have to fulfill any previously agreed upon payments, reimbursements, expenditures, etc. if the coach is removed for just cause.
10. The coach/instructor understands and agrees to refrain from any form of physical, mental, or emotional hazing of players, consistent with the guidelines and standards set by the University of Houston.
11. Coaches will not engage in inappropriate relationships with club members.
12. Participation in the Sport Club Program is completely voluntary, therefore monetary rewards or scholarships shall not be promised or given to any player or prospective player.
13. It is highly encouraged that Coach(s) are recommended to have personal medical and liability insurance since no coverage will be provided by University of Houston.
14. Coaches should only make appointments to discuss Club business with the Sports Club staff and should refrain from making appointments with the VP of DSAES, Athletic Director, Director of Campus Recreation, DSAES Staff, or any other person.
15. All club coaches must complete a coach's agreement, liability release form, and any additional documentation requested by the Sport Clubs Administration on an annual basis.

Conditions of Agreement:

1. Coaches are on a volunteer basis and that they are not in any way an employee of the University of Houston and will receive no payment, insurance coverage, benefits, etc. from the University.
2. The coach agrees to abide by all rules/policies of University of Houston, UH Campus Recreation, Sport Clubs program, the employing club, sport specific national governing bodies, and state and federal laws as applicable. Violation of rules, policies, or procedures may be grounds for immediate termination of this agreement at the sole discretion of the Sport Club Administration.
3. All coaches are required to attend the mandatory orientation.
4. It is strongly encouraged/recommended that all coaches purchase their own personal medical/liability insurance. Neither the University of Houston or UH Campus Recreation provides this coverage.
5. The Department of Campus Recreation does not carry liability or medical insurance, or insurance for travel or accidental injury. Coaches will not hold the Campus Recreation Department or University of Houston liable for any injury.
6. No coach shall be permitted to have his/her name or third party affiliation on any Sport Club accounts or have access or signature authority to said accounts. The use of all funds must be approved by the club's student officers in consultation with the Sport Clubs Administration.
7. Coaches must be recommended by Club members and must submit a new application each academic year for approval to coach. Continuation of coaching status is not automatic. I understand that, if approved, this agreement must be renewed on an annual basis. Any compensation agreement for coach/instructor services is strictly between the club and the coach/instructor, not UH Campus Recreation or University of Houston.
8. All coaches serve at the pleasure of the club's officers and the Sport Clubs program. The Department of Campus Recreation has the right and obligation to protect the Club, and if, in the staff's opinion, the coach is not working in the best interests of the Club, the coach can be relieved of his/her coaching duties. Coaches may be dismissed or removed as a coach by the club officers or sport club or departmental administration at any time for any reason.
9. Coach(s) have no authority to engage the club or the University in any contracts or agreements without the express written consent of the Assistant Director for Campus Recreation. Coach(s) do not possess the right to approach any university official without concurrence and support of the club's president or student representative
10. Coach(es) have an obligation to report any suspected or actual incidents related to hazing, physical abuse, sexual abuse, unethical decisions, misuse of finances, or any other questionable incidents. Reports can be made through the Sport Club Administration or through the UH CART <http://www.uh.edu/cart/>
11. UH Campus Recreation reserves the right to suspend club activities should club officers fail to comply with policies.
12. Coaches are required to show a valid Photo ID when entering any UH Campus Recreation Facility.
13. All coaches are encouraged to maintain a valid American Red Cross First Aid/CPR/AED Certification. Certification courses can be acquired through UH Campus Recreation. Clubs must have a Safety Officer present at all times while activities are taking place.

I have read and understand the "Coaching Expectations and Conditions of Agreement" as outlined above and agree to abide by the rules as listed. I understand that any infraction of the policies and procedures of the University or Campus Recreation subjects me to dismissal as coach of the club.

Signature of Coach/Instructor

Date

Signature of Sport Club Staff

Date