

**Award Modification Request Form**

Date of Request: \_\_\_\_\_

Cost Center (full with speedtype): \_\_\_\_\_

Type of Award (Startup, Tech Gap, etc.): \_\_\_\_\_

PI Name: \_\_\_\_\_

Department/College Name: \_\_\_\_\_

Award Start Date: \_\_\_\_\_

Current Award End Date: \_\_\_\_\_

Current Funding Balance: \_\_\_\_\_

Detail of Modification (eg. Transfer \$\_\_\_\_\_ from Capital to Travel):

Category From	Category To	Amount

Justification/Benefit of this Modification: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
PI Signature / Date

\_\_\_\_\_  
College Dean Signature/ Date

Attachments to include with this form:

1074 from the start of the award to the current end date

Accepted offer letter, costing sheet, and approved itemized equipment list (for Faculty Start up only)

Other documents that are pertinent for approval.

**PLEASE SUBMIT THE COMPLETED FORM AND ATTACHMENTS TO [DORBIZOP@CENTRAL.UH.EDU](mailto:DORBIZOP@CENTRAL.UH.EDU)**