Effort reporting is a federal requirement. Accordingly, the government requires that institutions receiving federal funds for sponsored agreements maintain an effort certification process that complies with the requirements set forth in the Uniform Guidance and OMB Circular A-21.

As the Principal Investigator (PI), Co-Principal Investigator, or Program Director (PD) of a sponsored research project, you are required to review and certify the effort you and your employees have contributed towards sponsored projects. The certification process is done online in the Effort Reporting System (ERS) in 5 easy steps:

1. Log into AccessUH (https://accessuh.uh.edu/login.php) using your CougarNet ID and Password

2. Select the "Effort" Icon under the Administrative Services

3. Select the pending effort report for the current or prior reporting period

4. Review the effort form and the percentages

5. Review the attestation statement and click 'Certify'

Effort is based off the initial payroll allocation, which means in ERS you will see the payroll for all employees directly paid on your awards. If you should have questions about the payroll, effort percentages or projects on the effort forms, please contact your Department Business Manager.

If you have questions about effort reporting, please visit the Division of Research website http://www.uh.edu/research/compliance/effort-reporting/ or email doreffort@uh.edu.