UNIVERSITY of **HOUSTON** | RESEARCH

CITI Website Instructions for the "Biomedical Researchers" or the "Social- Behavioral Researchers" course.

New User

1. Visit the CITI homepage:
   - https://www.citiprogram.org/

2. Go to the tab at the top of the CITI webpage titled "Individuals."
   a) Then click "Organizational Learners."
   b) A screenshot is provided below to help guide you:

3. Click "Register now under the header "Take Courses Assigned by your Organization."

Page 1: Learner Registration

1. Type UH in the box under the heading "Select your Organization Affiliation."
   a) Select the checkbox next to the "I agree to the term of service."

2. Create a username and password.
3. Provide a security question and answer.
4. Enter your name.

5. Enter your email address.
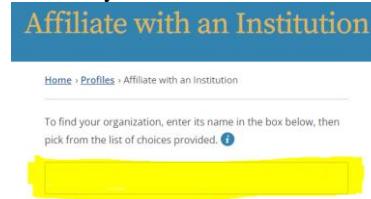6-8. Answer all questions.

Page 2: Member Information

1. Enter the requested information.
   a) Click "Submit."

Page 3: Curriculum

1. Choose the "**Biomedical Researchers Course**" or the "**Social-Behavioral Researchers**" course
   a) Click "submit."
   b) Complete **all** quizzes/ courses within the module.

Registered User

1. Visit the CITI homepage:
   - https://www.citiprogram.org/

2. Log in with your username and password
   a) If University of Houston is already listed as your affiliated institution, continue to the Step 1. If not, select "Affiliate with another institution" and then click "add an Affiliation." Then, type in the "University of Houston" in the below:

Step 1: Select "Add a course/update learner

1. -3. Select the curriculum appropriate to your research activities.
4. Choose the "**Biomedical Researchers**" or the "**Social- Behavioral Researchers**" course.
**Make sure the course is listed under the "Human Subjects" category
5. Click "Continue."

Step 2: Course

1. When you return to your course listings page, you should see the "**Biomedical Researchers**" course or the "**Social- Behavioral Researchers**" course.
2. Complete **all** quizzes/ courses within the module.