

Job Title	Shelter Monitor- Evening Shift (Part-Time)
Employer/ Agency	Casa Mateo
Job Description	<p>Job Summary:</p> <p>Casa Mateo is seeking a compassionate and dedicated individual to join our team as a Shelter Monitor for evening shifts. As a Shelter Monitor, you will play a crucial role in ensuring the safety, security, and well-being of residents in our shelter facility. This position requires a trauma-informed approach, as many of our residents have experienced homelessness, trauma, or domestic violence.</p> <p>Responsibilities:</p> <ul style="list-style-type: none">• Monitor shelter premises to ensure a safe and secure environment for residents and staff.• Conduct regular rounds throughout the facility to check on residents and respond promptly to any concerns or emergencies.• Provide support and assistance to residents in accessing resources and services, including meals, clothing, hygiene supplies, and referrals to community resources.• Implement and enforce shelter rules and policies in a fair and consistent manner.• Maintain accurate records of shelter activities, incidents, and resident interactions.• Collaborate with other staff members to ensure effective communication and coordination of services.• Uphold confidentiality and respect the privacy of residents at all times.• Participate in training and professional development opportunities to enhance knowledge of trauma-informed care and best practices in serving vulnerable populations.
Qualifications	<p>Qualifications:</p> <ul style="list-style-type: none">• High school diploma or equivalent required; Bachelor's degree or in social work, psychology, or related field preferred. Candidates working towards a Bachelor's degree are encouraged to apply.• Previous experience working in a shelter, residential facility, or similar environment strongly preferred.• Knowledge of trauma-informed care principles and practices.• Excellent communication and interpersonal skills.• Ability to remain calm and composed in stressful situations.• Strong organizational skills and attention to detail.• Flexibility to work evening shifts, including weekends and holidays.• Must pass a criminal background check and drug screening.• Bilingual Spanish speakers preferred.

City, State, Zip	Houston, TX
Email Address	nrendon@casamateo.org
Application Method	How to Apply: Please submit your resume outlining your qualifications and interest in the position to nrendon@casamateo.org . In your email, please address your experience with trauma-informed care and your availability to work evening shifts.
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.