

Job Title	Bilingual Crisis Hotline Counselor- Shift 1
Employer/ Agency	Houston Area Women’s Center
Job Description	<ul style="list-style-type: none"> • Provide crisis intervention, emotional support, information & referral, education, support, and advocacy to survivors of domestic and sexual violence. • Conducts danger assessment and creates safety plans with survivors • Provide shelter screening and coordination of shelter placement and emergency transportation of clients. • Make CPS and APS reports as required and needed. • Keeps accurate client and hotline records for monthly reports. • Communicate with on-call staff including Coordinator, hospital accompaniment counselors and community partners. • Communicate with HAWC’s answering service to relay and respond to messages. • Communicate with Coordinator and other hotline staff at the counseling building regarding case management and other issues. • Attend mandatory monthly meetings with Hotline & Crisis Intervention Services Coordinator, and/or meet as assigned. • Other duties as assigned. Should such duties become routine, the job description will be reviewed and revised.
Qualifications	<ul style="list-style-type: none"> • Bachelor's Degree in bachelor’s degree in Psychology, Sociology, Social Work, Criminal Justice and Social Sciences • One year of experience working with social services setting • Bilingual (English/Spanish) • You have a valid Texas driver’s license with a good driving record; reliable transportation; ability to travel to off-site locations utilizing personal transportation
Salary/Hours	<p>Full Time Monday - Friday from 8:30am-5:30pm Local Travel: 25%</p> <ul style="list-style-type: none"> • • Hourly Pay Rate:\$18.04 hourly • Pay schedule bi-monthly • Medical, Dental, Vision, Life and Disability Insurance Programs • Generous Paid time Off- 11 paid holidays per year, 3 personal holidays per year, 15 paid Vacation days per year, Approx 7 hours per month of accrued Sick days • 401K the agency matches 125% of employee contributions up to 4% of the annual salary of a full-time employee • Company paid Life Insurance • Company paid Long Term Disability • Employee Assistance Program

Address	El Camino Street
City, State, Zip	Houston Texas, 77054
Telephone Number	281-572-0161
Email Address	Talentacquisition@hawc.org
Application Method	On our career page at Bilingual Crisis Hotline Counselor- Shift 1 (paycomonline.net)
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.