

Job Title	Manager Ambulatory Services – Community Resource Center
Employer/ Agency	Memorial Hermann
Job Description	<p>Position is responsible for managing, developing, implementing, and monitoring the operating budget, as well as ensuring and managing quality patient care, effective management of resources, appropriate staff competency, and regulatory compliance</p> <p><u>BASIC FUNCTION:</u> Responsible for providing oversight and management of Memorial Hermann Community Resource Center (CRC) operations that strive to connect populations with the health services and community resources. The Manager partners with internal stakeholders and external community partners throughout Harris and surrounding counties to develop and enhance the CRC to develop and meet measurable outcome goals.</p> <p>The Manager is responsible for ensuring and managing quality care, effective management of resources, appropriate staff competency, and regulatory compliance. The position will provide support and guidance to staff in identifying and connecting uninsured and underinsured populations with community health and social service resources and benefits they need to better their lives.</p> <ul style="list-style-type: none"> • Manages, recruits, hires, supervises, counsels, rewards, evaluates, and terminates staff as appropriate. • Accountable for customer satisfaction, cost control, and for performance improvement by monitoring and improving the delivery of care. • Assists with departmental planning including departmental strategic plans, budgets, goals, and policies, procedures and standards of care as well as the development of new/enhanced services within budgetary specifications. • Participates in marketing and promotion within the hospital, as well as within the community. • Analyzes and communicates current departmental issues to appropriate individuals within organization. Actively participates in interdisciplinary communication. • Provides direct patient care as needed. • Ensures safe care to patients, staff and visitors; adheres to all Memorial Hermann policies, procedures, and standards within budgetary specifications including time management, supply management, productivity and quality of service • Promotes individual professional growth and development by meeting requirements for mandatory/continuing education, skills competency, supports department-based goals which contribute to the success of the organization; serves as preceptor, mentor, and resource to less experienced staff. • Other duties as assigned.
Qualifications	Bachelors <u>or</u> Masters degree in healthcare related field

Salary/Hours	Monday- Friday 8:30 am-5:00 pm
Address	1635 North Loop W
City, State, Zip	Houston, TX 77008
Contact Person	Monica King
Email Address	Monica.king@memorialhermann.org
Application Method	Apply Here: https://jobs.memorialhermann.org/us/en/job/100159281/Manager-Ambulatory-Services-Community-Resource-Center-Greater-Heights
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

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