

Job Title	Foster Care & Adoption Case Manager
Employer/ Agency	Presbyterian Children’s Homes and Services
Job Description	<p>The Foster Care/Adoption Case Manager provide guidance, training, and assistance to foster/adoptive parents and children in care. The Case Manager is responsible for assessment and coordination of services to each individual child, support and education for the foster/adoptive parents, and available to coordinate services with the child’s biological family if appropriate. Must be knowledgeable of all PCHAS polices, COA policies, TDFPS minimum standards and the Texas Family Codes; and see that these policies are followed.</p> <ul style="list-style-type: none"> · Provides case management services for all assigned clients, working with all other team members for guidance and assistance. Maintains an average caseload of 15-16 clients. · Conducts face to face contact with each foster/adoptive child and foster/adoptive family on a monthly basis (minimally). · Provides overall support, including consultation, individual training (TBRI and other behavior interventions, self-care monitoring, information sharing, and relationship building support for each family and child on the case manager’s caseload. · Maintains accurate documentation of client’s records. Audits case records to meet Minimum Standards, PCHAS Policies, COA policies and Texas Family Codes. · Facilitates the development and ensures the implementation of service plans for each child and family on assigned caseload · Maintains a working relationship with foster/adoptive parents, teachers, therapists, CPS case managers, SSCC representatives, birth family (if allowed), and significant others in order to implement successful treatment for each client. · Conducts Family Assessments or updates for prospective or verified families as assigned with written study presented for review within ten working days of last interview. · Participates in on call intake rotation and manages placement requests, as assigned.
Qualifications	<p>A bachelor’s degree is required, a master’s degree in social work or related field is preferred. Some experience with families and children is preferred.</p> <p>Skills required:</p> <ul style="list-style-type: none"> • Be open to ideas and concepts presented by others. • Actively listen to ensure that you’ve understood direction and grasped new information. • Excellent organizational and decision-making skills. • Excellent time management skills. • Tolerance and conflict resolution skills. • Autonomy, mentorship, and cultural sensitivity. • Patience and strong attention to detail. • Strong critical thinking skills
Salary/Hours	\$45,000 - \$48,000 annually Hours vary.
Address	10242 Greenhouse Rd. Unit 501, Cypress TX 77433
Contact Person	Kelly Rodgers
Telephone Number	314-989-9727
Email Address	Kelly.rodgers@pchas.org

Application Method	https://recruiting.paylocity.com/recruiting/jobs/Details/2524499/Presbyterian Childrens-Homes-and-Services/Foster-Care-and-Adoption-Case-Manager
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.