

Job Title	Bilingual Outreach Specialist
Employer/ Agency	Texas Senior Medicare Patrol
Job Description	<p>Purpose: To educate and advocate on behalf of consumers and provide information about healthcare schemes and scams through the dissemination of information throughout the State of Texas.</p> <p>Duties and Responsibilities:</p> <ul style="list-style-type: none"> • Conduct in-person and virtual group education presentations and workshops to Medicare stakeholders across the state of Texas. • Coordinate and collaborate with other agencies on providing Medicare fraud information. • Develop statewide network of locations to conduct presentations. • Create informative presentations to raise awareness of the Texas SMP and the latest healthcare schemes and scams impacting older adults and those with disabilities. • Research popular and growing scams to maintain Texas SMP as a leader in scam education for Texas. • Assist with content creation and maintenance of social media platforms, such as X, Facebook, and LinkedIn. • Accurate and timely reporting of activities and data entry in national database. • Assist in the development of an outreach program educating caregivers, caseworkers, benefit counselors and healthcare professionals about healthcare fraud. • Periodic travel to contracting agencies to aid staff and conduct outreach events. • Other duties as assigned.
Qualifications	<ul style="list-style-type: none"> • Speak and write Spanish and English fluently. • Ability to speak before groups and engage audiences. • Strong verbal and written skills. • Ability to work with groups of diverse backgrounds. • Knowledge of healthcare fraud. • Ability to work independently and as an active member of a team. • Proficient in Microsoft Office applications, including but not limited to Outlook, Teams, and PowerPoint. • Reliable transportation and ability to travel regularly, both locally and statewide.
Salary/Hours	\$46,000 Starting
Address	1333 West Loop South
City, State, Zip	Houston, TX 77027
Contact Person	Angel Hanzik
Telephone Number	713-341-6188
Email Address	Ahanzik@bbbhouston.org
Application Method	Email resume or apply here: Job Details LinkedIn
Opening Date	Immediately

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