

## **Student Centers Building Hour Exception Guidelines**

### **JANUARY - Winter Break & MLK**

Closed for winter break as defined by UH.

Reduced hours until Friday before classes restart

For MLK: The Student Centers will operate on reduced hours with no scheduled events and administrative offices being closed. Reduced hours shall be: Building set to open at 10AM and building set to close at 10pm.

### **MARCH - Spring Break**

Student Center South and North will operate on regular hours of operation during Spring Break except if a staff holiday falls within the same week, in which case the building will be closed.

### **MAY - Memorial Day & Summer Hours begins**

The building will be closed on Sundays after Finals until the week before classes start.

The building is closed on Memorial Day.

### **JUNE– Juneteenth**

Building is closed.

If Juneteenth falls on the weekend, then the building is also closed on the staff holiday (Friday or Monday).

### **JULY – Independence Day**

Building is closed.

If July 4 falls on the weekend, then the building is also closed on the staff holiday (Friday or Monday)

### **SEPTEMBER - Labor Day (1<sup>st</sup> Monday)**

Labor Day the building will be open 10 am to midnight but meeting rooms and offices are closed.

### **NOVEMBER - Thanksgiving Break**

The building closes at 7 pm on the Wednesday before Thanksgiving

The building is closed on Thanksgiving Day and will re-open on the following Monday.

### **DECEMBER/JANUARY - Winter Break**

Week between Finals and Winter Break has reduced hours (Closing at 7pm)

Closed for winter break as defined by UH.

Closed the night before winter break at 5 pm.