

## University Center Policy Board Meeting

Friday, February 29, 2008

University Center Bayou City Room

**Members Present:** Micah Kenfield, Dr. Theresa Monaco, Josh Sarkar, Utsavi Shah and Roxanne Werner

**Members Absent:** Carol Barr, Diane Bruxvoort, Kevin Covington, Sam Dike, Mary Elhardt, Marilyn Golub, Judah Johns, Meryl-Ina Kizzee and Kenneth Stinson

**Support Staff Present:** Keith T. Kowalka, Cheryl Grew-Gillen and Linda G. Jauregui

### I. Call to Order

The meeting was called to order by Chair Kenfield at 10:42AM.

### II. Approval of the Agenda

Without a quorum, the agenda could not be approved.

### III. Approval of the Minutes

Without a quorum, the minutes from February 8, 2008 could not be approved. They will be reviewed at the April 4<sup>th</sup> meeting for approval.

### IV. Guests/Presentations:

#### Sam Nguyen-UCPB At-Large Application Process Web Demo

- Ms. Nguyen provided an overview for the website where students would be able to apply for the UCPB At-Large positions online. The Board identified a deadline for application acceptance to be 12noon on Wednesday, April 2<sup>nd</sup> so all applications would be available for review by the UCPB members at the April 4<sup>th</sup> meeting.

### V. Chairperson's Report

- Chair Kenfield reported on the ACUI Region 12 Tournament Weekend which was held at UH the weekend of February 22<sup>nd</sup> and 23<sup>rd</sup>. There was a very good turnout and a good time was had by all. Unfortunately the UCAF Super Friends did not place in the top three teams, even though they did put up a valiant fight.
- Chair Kenfield also identified the I-Lead program that will be offered this summer through ACUI (which might be a good opportunity for student leaders to attend).
- Chair Kenfield also wanted to remind everyone that Shasta's Cones and More has a great refillable tumbler available with \$1.00 coffee refills.

### VI. Committee Reports

#### Facilities Use and Policy Committee

- No report at this time.

#### Lease Operations Committee

- No report at this time. This committee is in need of a new chairperson since Brandon McFarland is no longer a member of the UCPB.

#### Long Term/Current Projects Committee

- No report at this time

## **VII. UC Staff Reports**

### Report from the Director

#### Organization Changes/Personnel

- Mr. Kowalka stated that there was nothing new to report on staffing at this time.

#### UC Complex – UC Satellite Master Plan of Renovation Project

- Mr. Kowalka gave the members an overview of the previous consultant visit on February 19<sup>th</sup> and 20<sup>th</sup>. Focus group sessions were held and a lot of the student organization leaders attended although not a lot of general student members of organizations attended. UCPB student members had a discussion stating how impressed they were with the focus groups they attended. The next visit is scheduled for March 10<sup>th</sup> and 11<sup>th</sup>, and our consultants would like to meet with as many general student members of organizations as possible. It would be appreciated if those of you who can encourage students to attend do so by letting them know how important their attendance would be in these sessions. A discussion was held on funding for this project and student fees in general – and the very diverse perspectives which were received from students in different focus groups during the first visit.

#### UC Marquee

- No new information to report at this time.

#### University Copy Center

- The contract between UH and the University Copy Center is in the review phase – consequently, no date for this service to relocate to the Parking Garage #1 has been established.

### Report from the Associate Director

#### Commuter Student Focus Groups

- There were two focus sessions run this week for commuter services. Christine Bann and Patrick Daniel conducted these sessions. Based upon the feedback received, a question will be included in the Student Satisfaction Survey (being sent to all students in April) to help determine what commuter students are looking for in a commuter services and programs office.

#### Dance Marathon

- Their first dance event raised over \$18,000.00.
- They are now in the recruiting stage for the 2008-2009 Board. The positions and application process are available on the UHDM website and in the UC AS&O Office. The deadline to submit an application is March 7<sup>th</sup>.

## **VIII. Old Business**

### Microwave Options at the UC Satellite

- An additional microwave is available at the UC Satellite to meet student needs. An additional two (2) microwaves have been purchased. Henry Anderson and the UCBS maintenance staff are constructing holders for these and they should be available after Spring Break.

### WiFi Capability Marketing

- No update at this time.

### mtvU Discussion

- Contract is in the University review process. As soon as contract is returned it will be sent to mtvU for their final approval. The locations identified by the UCPB are the ones that were identified within the contract. We are hopeful to get this project completed over Spring Break.

### UH Dining Services Window Marketing Proposal Discussion

- Mr. Kowalka stated that Ms. Johnson wanted him to thank the UCPB members for her for approving the window signs. She informed him that the signs are in production and as soon as they are in she will notify the UC AS&O office so our staff can install them.

