

University Center Policy Board
Friday, January 20, 2012
University Center – Bayou City Room

Members Present: Jared Gogets, Mike Harding, Ann McFarland, Sieda Omar, Donna Pattison, Roman Perez and Jeff Syptak

Members Absent: Sebastian Blankson, Sandy Coltharp, Rymonda Davis, Daniella Garcia, Jessica Grono, Daray Olaleye and Dr. Richard Olenchak

Guests: Cedric Bandoh, Craig Premjee and Carrie Miller

Support Staff: Keith T. Kowalka, Cheryl Grew-Gillen, Lawrence Daniel, Marcella Leung, Micah Kenfield and Linda Jauregui

I. Call to Order

- Chair Gogets called the meeting to order at 11:57AM

II. Approval of Agenda

- Agenda was approved

III. Approval of December 9, 2011 Meeting

- December 9, 2011 minutes were approved.

IV. Guest Speaker - Matt Dulin, Director Student Publication

- Mr. Dulin stated that Student Publications consisted of The Daily Cougar which is supplied to all UH faculty, students and staff at no cost, helping to produce the UH Yearbook and furnishing the Transistions magazine which is provided to all incoming students to give them a review of our campus.
- This organization is student run. Mr. Dulin's role is that of student advisor.
- He also assists the editor in editing material to be published in The Daily Cougar when needed to meet the 12 noon dateline daily.
- The advertising spec of the paper is supported by 75% of the budget. The goal is to have students sell the majority of the ad space with the help of professional support staff, Ms. Delores Crawford supervises this area.
- The number one budget expense is the printing of The Daily Cougar. At this time a contract is being negotiated with a printing company in an effort to reduce the cost.

V. Chairperson's Report – Jared Gogets

- No report at this time

VI. UCPB Committee Reports

Facilities Use and Policy Committee – Jessica Grono

- Ms. Grono was absent, no report

Lease Operations Committee - Roman Perez

- No report at this time

Long Term/Current Projects Committee – Roman Perez

- No report at this time

CSI Office and Carrel Space Committee – Daray Olaleye

- Mr.Olaleye was absent, no report

VII. UC Staff Reports

Report from Assistant VP for Student Affairs – Student Life – Keith T. Kowalka

UC Transformation Update

- Mr. Kenfield had slides of the newest renderings the architects have provided showing the changes to be made to the exterior of the building as well as the changes made to the prior interior renderings.
- Looking at the second or third week of April for ground breaking. Would like to see that happen before the end of the spring semester so students that have been working on this project will get a chance to be here to see the beginning of the actual construction.

Lynn Eusan Part Update

- Mr. Kowalka provided sample drawings of how the park and stage site should look after the renovation. The renovation has a \$210,000.00 budget.
- Construction should begin around May, 2012 and is scheduled to be completed by the start of the Fall Semester.

UC Organization Changes

- Provided an organizational chart that went into effect on January 1st, 2012 and went over the changes that had been made.
- There will be a new chart in effect on June 1st with more changes. Other long term changes are being proposed to take effect on September 12, 2013.
- At this time Mr. Daniel and his staff will be working on a new graphic branding for Student Life.

Report from Director – Cheryl Grew-Gillen

UC Arbor Fountain Update

- The Arbor fountain has already been taken out of commission. They will be starting the renovation very soon.
- A decision was made to add potted bamboo plants in the lower area to fill in that channel to help avoid accidents.
- The Physical Plant doesn't anticipate the project to take too much time to complete once it is started.

Pigeon Update

- Still trying to remove all pigeons out of the building, nests have already been removed and cleaning of the signs in the lower Arbor area has taken place.
- Plans are being made to add traps with food and water in an attempt to remove the pigeons and relocate them out of the building completely.

Report from Director – Lawrence Daniel

UC Events Update

- Plans are being made for the Madden Tournament to be held on February 2, 2012 at 5:30PM, online at a Campus Recreation location.
- Those interested should come out to qualify for the ACUI Region 12 tournament.
- The UC 45th Anniversary celebration will take place in conjunction with the Valentine Mart on February 14, 2012 throughout the UC.

Report from Director – Marcella Leung

Organization Space Advisement

- Ms. Carrie Miller gave a report on advisements that had been issued to organizations regarding the status of the time devoted to their spaces and where they stood in regards to retaining their space.
- Notifications were sent out and four (4) organizations have lost their space, fourteen (14) are on probation or face losing the use of their carrels and one (1) organization in an office is on probation as well.
- Organizations have been advised that the current ownership is only until April/May for incoming organizations because of the changes to take place due to the beginning of the UC Transformation Project.

VIII. Old Business

UC 45th Anniversary Update

- Valentine Mart will be combined with the 45th Anniversary celebration and will take place throughout the UC from 11:30AM until 1:30PM on Friday, February 14th.
- Some of the events planned are:
 - 60's Music with a DJ from Coog Radio during the event
 - Anniversary Cake w/Birthday Cake ice cream
 - "Twist" dance contest supported by Dance On
 - Graffiti wall in Room 76 UCU
 - Tie-Dye T Shirt giveaways
 - Stuff-A-Bear Project sponsored by SPB
 - Looking into having a Photo Booth (still in the works)
- Should be a lot of fun and entertainment for UH faculty, students and staff alike.

UC Art Update - Director Daniel and Director Leung

- Ms. Leung has been meeting with two separate groups; one is with the art staff to try and identify ways to display student artwork, the other is with the student research board looking for a way to display students work doing research and their outcome.
- A sub-committee (ART) co-chaired by Ms. Leung and Mr. Daniel, and consisting of Ms. Omar, Ms. Pattison, Mr. Syptak, Mr. Badoh and Mr. Premjee will meet to discuss the best way to present these works.
- They will meet with Ms. Grew-Gillen to look into placement options. Some suggestions will be brought to the next UCPB meeting.

IX. New Business

UC Second Floor Display Case Placements – Final Selection

- There are six (6) display cases on the walls of the UC underground that will need to be relocated since the underground will be dis-constructed during the UC Transformation Project.
- One option proposed was to move the cases to the second floor, placing a group of three each on either end of the Governor's Hall.
- No final decision was made, Ms. Grew-Gillen to present options at the next UCPB meeting.

Student Leader/Video Wall

- The Student Leader/Video wall will have to be relocated during the UC Transformation Project. Either kept together or separated into two areas.
- The ART committee will work on providing a solution for the placement of these walls.
- "Texas" and "U of H" wording on the UC underground fountain will also need to be relocated. The ART committee will consult on this project also.

X. Announcements

- Organizations Fair, Houston Room – January 25, 2012
- Athletic Referendum – 12 Locations – January 31 – February 1, 2012
- Madden Tournament, Campus Recreation – February 2, 2012
- UC 45th Anniversary Celebration – February 14, 2012

XI. Adjournment

- Meeting was adjourned by Chair Gogets at 1:10PM
- Next Meeting Date(s):
 - Friday, March 2nd, 2012 – UC Bayou City Room
 - Friday, March 23rd, 2012 – UC Bayou City Room
 - Friday, April 13, 2012 – UC Bayou City Room
 - Friday, Mary 4th, 2012 – UC Bayou City Room