

Employers want these skills!

ARE YOU CAREER READY?

1 Career Management
Identify and articulate skills, strengths, knowledge and experiences; navigate career options and pursue these opportunities.

2 Communication Skills
Articulate thoughts and ideas clearly and effectively to a variety of audiences; demonstrate public speaking skills.

4 Teamwork
Build collaborative relationships representing diverse cultures, races, ages, gender, religions, lifestyles and viewpoints; work within team structure; negotiate/manage conflicts.

3 Professionalism
Demonstrate personal accountability and effective work habits; punctuality, working productively with others, time management, understanding the importance of a professional work image and demonstrating integrity.

5 Leadership
Leverage the strengths of others to achieve common goals; organize, prioritize and delegate work; use empathetic skills to guide and motivate.

6 Critical Thinking
Exercise sound reasoning and analytical thinking; use knowledge, facts and data to solve problems and make decisions.

8 Global & Intercultural Fluency
Value, respect, and learn from diverse cultures, races, ages, genders, sexual orientations, and religions. The individual demonstrates, openness, inclusiveness, sensitivity, and the ability to interact respectfully with all people and understand individuals' differences.

7 Digital Technology
Leverage existing digital technologies ethically and efficiently to solve problems, complete tasks, and accomplish goals. The individual demonstrates effective adaptability to new and emerging technologies.

Adapted from NACE Career Readiness Resources: Are you Career Ready Infographic by Central College

For more information, resources or career support visit University Career Services online or in person!

Student Service Center 1, Room 106 (building #524) | www.uh.edu/ucs

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